

OIL INDIA LIMITED
(A Govt. of India Enterprise)
P.O. Duliajan-786 602(Assam)

1.0 OIL INDIA LIMITED (OIL) invites applications for pre-qualification from reputed & established Civil Engineering firms / Contractors meeting the requisite criteria for the under mentioned works.

Description of work	Estimated Contract Cost & time of Completion.
Construction / preparation of Graveled Road and Plinth, Effluent Pit, Foundations to suit different types of Drilling Rig components including Recycling System in Dibrugarh, Sivasagar & Tinsukia Districts and adjoining areas of south bank of river Brahmaputra.	Upto Rs.100.00 Lakh & time of completion from 12(twelve) to 22(twenty two) weeks depending on the quantum of job.

2.0 Eligibility criteria :

(a) Must have work experiences with OIL, ONGCL, NRL, CPWD, APWD, Railways, MES or any other Central/ State Government Organization / PSU of any one of the following:-

- (i) Construction of graveled / WBM / premixing road.
- (ii) Construction of RCC foundations, RCC buildings, boundary walls, RCC bridges.
- (iii) Preparation of Drilling Locations.

(b) The value of any of the above work satisfactorily executed during the last 7(seven) years should be either of the following:-

- (i) One single contract of value more than Rs.48.00 lakh.
- (ii) Two contracts, each one of value more than Rs.30.00 lakh.
- (iii) Three contracts, each one of value more than Rs.24.00 lakh.

Documentary evidences of job experiences as stated above should be in the form of photocopies of Letter of Intent / Letter of Allotment / Work-Order along with respective Completion Certificate(s). **The certifying authority for completion certificates should be not below the rank of Chief Engineer / Chief Manager in case of Public Sector Undertakings and Executive Engineer in case of Govt. organizations.**

(c) The contractor / construction firm must own in his / her / their own name / firm OR must produce an undertaking from the owners for providing services of the following minimum nos. of vehicles and equipment under good running condition for satisfactory completion of location preparation jobs, in the form of court affidavit:

- (i) Road roller of capacity 8-10 T : 1 (one) no
- (ii) Dumper / Truck : 2 (two) nos.
- (iii) Excavator : 1 (one) no.
- (iv) Concrete mixing machine : 1 (one) no.
- (v) Sump Pump : 1 (one) no.
- (vi) Pile driver : 1 (one) set.

The documentary evidence of ownership / undertaking in the form of court affidavit and valid registration certificates / purchase documents of the above plants & equipment should be submitted with the application.

Any failure on the part of the short-listed parties in providing above equipment as required during execution of work will call for de-listing.

(d) Must have average annual financial turnover during the last 3(three) years [ending 31/03/06] of at least Rs.20.00 lakh. The proof of Annual Turnover should be either in the form of Audited Balance Sheet or Certification from Chartered / Cost Accountant Firm indicating their membership / code number along with Profit & Loss Account.

(e) Must submit PAN & PF code number issued by appropriate Govt. authority.

(f) Must submit VAT Registration number issued by appropriate Govt. authority.

(g) Must submit documentary evidence in support of sound financial standing and Bank Account No. from any Nationalized Bank.

(h) All the certificates and documentary evidences required to be submitted in support of Para 2.0(a), 2.0(b), 2.0(c), 2.0(d), 2.0(e), 2.0(f) & 2.0(g) above should be clearly legible and duly **attested by gazetted officer as well as by the applicant along with official seal. Illegible / Incomplete certificates or documents will not be considered for evaluation.**

(i) Class 'A' Contractors registered with Oil India Limited (OIL) need not submit documentary evidence in support of Para 2.0(a), 2.0(b), 2.0(d), 2.0(e), 2.0(f) & 2.0(g). However, **interested OIL registered Class 'A' Contractors must apply for short listing expressing their interest for the same along with certificates and documentary evidences in support of Para 2.0(c).**

(j) OIL will have the right to check the original certificates / documents at any point of time and if desired the required documents should be produced for authentication.

3.0 The application indicating applicant's name/ address with the details of information as mentioned above should reach the Office of HEAD (CONTRACTS), OIL INDIA LIMITED, Duliajan-786602 on or before 11:00 AM on **05.11.2007**. If however the date happens to be a Holiday/ Bandh, it will be received up to the next working day till the same time. Application may be sent by post. However, for the delay in receipt or non-receipt of the same at the office of Head (Contracts), the Company will not be responsible.

4.0 The eligible applicants shall be empanelled / enlisted for 2(two) years for issuance of tender documents against future requirements to be carried out in the districts of Dibrugarh, Sivasagar & Tinsukia and adjoining areas for the works as mentioned in 1.0 above.

5.0 **However, OIL INDIA LIMITED reserves the right to invite bid through press or otherwise not withstanding the above short-listing. Also, short-listing does not confer any right on any party for awarding a job.**

Date: 26/09/07

HEAD (CONTRACTS)