

OIL INDIA LIMITED
DULIAJAN

(A Government of India Enterprise)
P.O. DULIAJAN – 786602, ASSAM

OIL INDIA LIMITED (OIL) invites sealed tenders from experienced Contractors / Firms for the following service :

<u>Tender No./Service Requirements</u>	<u>Earnest Money</u> <u>Bid Closing Date</u>
1) <u>CCO/DRLG/10183/2005</u> -Hiring of Man-Management Service for operation as well as rig up/rig down of drilling rig with derrick and substructure for 2 years.	Rs2,50,000.00 08/11/2005
2.0 Bid Documents (non-transferable) can be obtained from the office of Head–Contracts, Oil India Limited, P.O. Duliajan, Assam – 786602, and Head - Calcutta Branch, Oil India Limited, 4,India Exchange Place, Kolkata- 700001 from 03.10.2005 to 07.11.2005 on application along with Tender Fee (non-refundable) amounting to Rs. 1000/- only for each tender through a Crossed Demand Draft / Banker’s cheque in favour of ‘Oil India Limited’ payable at Duliajan/Kolkata.	

Salient eligibility criteria of bidders:

The following technical and commercial BRC/BEC will govern the evaluation of bids received against this tender. A bid determined as non-responsive will be rejected without further evaluation.

A. BID REJECTION CRITERIA (BRC):

The bid shall conform generally to the specifications and terms and conditions given in the bidding documents. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the bidders without which the same will be considered as non-responsive and rejected.

TECHNICAL

Bidders will have to meet the following criteria:

- 1.0 The bidder must have a minimum of 2(two) years of experience for providing man-management services for operating drilling rig by themselves or of their collaborators under man-management services or charter hire in/to OIL/ONGC or any other oil company in India during the last 5 (five) years as on bid closing date.

OR

The bidders shall also be eligible to bid, if they are existing contractor for OIL/ONGC in providing man-management service for drilling rig operation under man-management services or charter hire contract and completed at least 1(one) year with satisfactory track record as on the bid closing date.

- 1.1 Bidder must submit the following information along with documentary evidence in support of their bid – (in case of collaboration/JVC, these documents must be submitted in respect of all the partners / collaborators.
- a) Proof of experience in Drilling
 - b) Current areas of operation
 - c) Companies with whom worked
 - d) Areas where worked
- 1.2 The bidder who does not have their own experience in drilling operation (as per clause 1.0) but intends to bid on the strength of collaborators/joint venture partner must have experience of handling at least one project in any oil field services directly for any oil company in India with a magnitude of Rs. 2.0 crores in the last 5 years as on bid closing date. Documentary evidence to that effect is to be submitted.
- 1.3. The joint venture partnership / collaboration should be valid for the entire duration of the contract. Documentary evidence of having collaboration (duly notarized / approved by gazetted office) must specify clearly the role and responsibility of the collaborator to provide the manpower and services if and when required by OIL by carrying out the operations as per provision of the contract. An undertaking by both the parties to this effect is to submitted along with the bid.
- 1.4 Collaboration / Joint Venture Partnership with a firm who submits offer as independent bidder against this tender will not be acceptable.
- 1.5 The bidder must have their own P.F. Code No, PAN No, Service registration no.
- 1.6 The bidder must confirm the following in his bid :
- a) To provide experienced personnel as per clause 3.0 (under section IV) of tender document.
 - b) To quote for full service as laid down in tender document.
 - c) Acceptance of all the terms and conditions as laid down in the tender

B. COMMERCIAL :

- 2.0 The bids are to be submitted in a single stage 2(two) bid system i.e. Technical bid (unpriced) and Commercial bid (priced) in separate sealed envelopes submitted together. Both the bids should be identical except that only the Commercial bid should contain the quoted prices. Technical bid must not contain the prices. Complete Bid will be summarily rejected if the Technical Bid contains the prices.
- 2.1 Price quoted by the successful bidder must be firm during the performance of the contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 2.2 Bid security shall be furnished as a part of Technical bid. The amount of bid security should be as specified in the Forwarding letter. Any bid not accompanied by a proper bid security will be rejected.
- 2.3 Bid received after bid closing date and time will be rejected.

- 2.4 The bid documents are not transferable. Bids made by parties who have not purchased the Bid Documents from the Company will be rejected
- 2.5. Any bid received in the form of Telex/Cable/Fax/email will not be accepted.
- 2.6 Bids shall be typed or written in indelible ink. The original bid shall be signed by the bidder or his authorised representative on all pages failing which the bid may be rejected
- 2.7 Bids shall contain no interlineations, erasures or overwriting except as necessary to correct the errors made by bidder, in which case such corrections shall be initialled by the person(s) signing the bid. However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.
- 2.8 Any bid containing false statement(s) will be rejected
- 2.9 Bidders must quote clearly and strictly in accordance with the Price Schedule (Section VI), otherwise the bid will be summarily rejected.
- 2.10 Bidder must accept and comply with the following clauses as given in the bidding document in Toto failing which offer will rejected –
- a) Performance Guarantee Bond clause.
 - b) Force Majeure clause.
 - c) Tax liabilities clause.
 - d) Arbitration Clause.
 - e) Acceptance of Jurisdiction and Applicable Law.
 - f) Liquidated damage cum penalty clause.
 - g) Validity of the Bid.
 - h) Mobilization time.
- 2.11 The Company reserves the right to cancel/withdraw the tender without assigning any reason to the bidders. Bidders must provide an undertaking accepting this clause

C. GENERAL

- 3.1 Proforma I - The compliance statement should be duly filled up. In case Bidder takes exception to any clause of bidding document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception, if the Bidder does not withdraw/ modify the deviation when/as advised by Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BRC.
- 3.2 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BRC also and such clarification fulfilling the BRC clauses in Toto must be received on or before the deadline given by the Company, failing which the offer will be summarily rejected.
- 3.3 In case, any of the clauses in the BRC contradict with other clauses of Bidding document elsewhere, then the clauses in the BRC shall prevail.

(B K BORAH)
HEAD-CONTACTS