

**OIL INDIA LIMITED**  
**RAJASTHAN FIELD**  
**JODHPUR**

**AMENDMENT No.1 Dated 24.06.2021**  
**To TENDER No. CJI7237P22**

- 1.0 This amendment against Tender No. CJI7237P22 is issued to notify the following:
- A. INR 2,36,60,054.05 is the estimated value of total bookings that service provider may have to do during the currency of the contract. However, the actual value of bookings may vary during the currency of the contract. This value shall be added to total Service Charge quoted by the bidder to derive the total Contract value.
  - B. The Total Contract Value will be Considered for estimating the PBG amount.
  - C. Special Conditions of Contract is attached herewith as **Annexure-A**.
  - D. Revised Price Bid Format is attached herewith as **Proforma -A**.
  - E. All other terms & conditions of the tender remain unchanged.

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**SPECIAL CONDITIONS OF CONTRACT**

**1.0 ASSOCIATION OF COMPANY'S PERSONNEL**

Company may depute more than one representative to act on its behalf for overall co-ordination and operational management of the job. Company's representative shall have the authority to order any changes in the scope of work to the extent so authorized and notified by the company in writing. He shall liaise with the Contractor, monitor the progress so as to ensure timely completion of the jobs. He shall also have the authority to oversee the execution of jobs by the Contractor and to ensure compliance of provisions of the contract.

**2.0 PROVISION OF PERSONNEL AND FACILITIES**

The Contractor's representative shall have the entire power requisite for performance of the contract. He shall liaise with the Company's representative for the proper co-ordination and timely delivery of the job and on any other matters pertaining to the job.

**3.0 CONSEQUENTIAL DAMAGE**

Neither party shall be liable to the other for special, indirect or consequential damages resulting from or arising out of the contract, including but without limitation, to loss of profit or business interruptions, howsoever caused and regardless of whether such loss or damage was caused by the negligence (either sole or concurrent) of either party, its employees, agents or sub-contractors.

**4.0 WAIVERS AND AMENDMENTS**

It is fully understood and agreed that none of the terms and conditions of the contract shall be deemed waived or amended by either party unless such waiver or amendment is executed in writing by the duly authorized agents or representatives of such party. The failure of either party to execute any right of termination shall not act as a waiver or amendment of any right of such party provided hereunder.

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**PROFORMA – A****PRICE BID FORMAT**

Bidders must quote their rates strictly as per following format, which will be used for commercial evaluation of bids.

<b>Sr. No</b>	<b>Description of Services</b>	<b>UOM</b>	<b>Estimated Quantity</b>	<b>Service Charges(INR) to be quoted excluding GST</b>	<b>Total Amount excluding GST(INR)</b>
			<b>A</b>	<b>B</b>	<b>C= A*B</b>
1	Air Ticket Booking (Per Sector per Passenger Round Trip)	NO	2240		
2	Railway Ticket Booking(Per Sector per Passenger Round Trip)	NO	100		
3	Hotel Booking per Room Night	NO	100		
4	Hiring of Vehicles	NO	60		
D	Total cost(INR) excluding GST				
E	Applicable GST@_____				
Total cost(INR) including GST, D+E					

1.0 **SERVICE CHARGES** - Lump-sum basis in INR:

- 1.1 **Air Booking Service Charge:** Service Charge towards booking Air Ticket per sector per passenger to be quoted on lump sum basis inclusive all charges, but, excluding GST.
- 1.2 **Railway Booking Service Charge:** Service Charge towards booking Railway Ticket per sector per passenger to be quoted on lump sum basis inclusive all charges, but, excluding GST.
- 1.3 **Hotel Booking Service Charge:** Service Charge towards Hotel booking per room night to be quoted on lump sum basis inclusive all charges, but, excluding GST.
- 1.4 **Vehicle Booking Service Charge:** Service Charge towards vehicle booking per vehicle per day to be quoted on lump sum basis inclusive all charges, but, excluding GST. Types of vehicle to be hired are as under:
  - a. Etios or equivalent
  - b. Swift Dzire or equivalent
  - c. Indigo or equivalent
  - d. Indica or equivalent.
  - e. Innova Crysta or equivalent

**2.0 Bill / Invoice Submission:**

Bill / Invoice to be submitted on monthly basis clearly showing discount provided to OIL, if any. In addition, the bill / invoice statement should also clearly indicate the cost of air ticket, railway ticket, hotel room tariff and charges of vehicle including service charge if any along with supporting documents.

Original documents of the following are to be submitted along with bills / invoices:

- a. Signed hotel bills / invoices counter signed by user.
- b. Signed vehicle bills / invoices from the service provider including log-sheets signed by the user.
- c. Tickets issued by Airlines / Railways.

**Note:** Cancellation charges of all Domestic/International Air/ Rail tickets /hotel rooms /vehicles will be paid as per the norms of concerned Airlines/Railways/hotels /vehicle service providers or as per MOU signed with concerned air lines/ railway/ hotels/ vehicle service providers. The agency shall not levy any extra cancellation charge for cancellation of tickets/hotel/vehicle bookings.

- 3.0 Against Item No. 1 & 2 half the service charges quoted will be payable for one way Tickets.

- 4.0 There will not be any service charge for cancellation of tickets (over and above airlines charge).
- 5.0 **Bidder are required to Quote only unit rate against all the Line items.** Part offer will be rejected.
- 6.0 The bid in which the rates for any part of the work are not quoted shall be rejected. However, if no charge is involved for any of the work, 'NIL' should be mentioned against such part of work.
- 7.0 The estimated quantities indicated above against each item are for evaluation purpose only. Payment will be made for the actual work done.
- 8.0 **Rates/Amounts quoted above should be inclusive of all applicable State Govt. / Central Govt. taxes etc., but excluding GST.** However, rate of all applicable charges must be clearly indicated in the offer. Bidders must mention the Service Accounting Code (SAC).
- 9.0 **GST:** The quoted prices shall be exclusive of GST and GST as applicable shall be to the Company account. The GST amount on the taxable part of the services provided by the contractor shall be paid by the company as per the provisions of GST Act. Please refer to Annexure-GST, while submitting your offer in GST regime.
- 10.0 **INR 2,36,60,054.05** is the estimated value of total bookings that service provider may have to do during the currency of the contract. However, the actual value of bookings may vary during the currency of the contract. This value shall be added to total Service Charge quoted by the bidder to derive the total Contract value.
- 11.0 The Total Contract Value will be considered for estimating the PBG amount.
- 12.0 In case of TIE, the winner will be decided on the basis of lottery.

**Authorized Person's Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Seal of the Bidder:**

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