

Tender No. : DIS8336L11/RC
Tender Date : 07.06.2010
Bid Closing On : 22.07.2010 at 13:00 hrs.(IST)
Bid Opening On : 22.07.2010 at 13:00 hrs.(IST)

Tender issued to following parties only:

Slno	V_Code	Vendor Name	City/Country
1	207763	JK PAPER LTD	KOLKOTA
2	208306	ITC LIMITED	GUWAHATI
3	208503	CENTURY PULP AND PAPER	KOLKATA
4	208504	MODI XEROX LIMITED	KOLKATA

OIL INDIA LIMITED

(A Govt. of India Enterprise) Fax No. 91-0374-2800533
P.O. Duliajan-786602, Assam E-mail:material@oilindia.in

Tender No. & Date : DIS8336L11/RC 07.06.2010

Bid Security Amount : INR 0.00 OR USD 0.00
(or equivalent Amount in any currency)

Bidding Type : Single Bid (Composite Bid)

Bid Closing On : 22.07.2010 at 13:00 hrs. (IST)

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Performance Guarantee : Not Applicable

OIL INDIA LIMITED invites Limited tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 91774067	<u>STATIONERY - PRINTED FORMS AND OTHER ITEMS FOR GENERAL PURPOSE</u> Paper, Photocopy, Pad (A4) Size : 210 mm x 297 mm, Quality : 75 GSM Make : Modi/JK/Century/ITC-Paperkraft Premium Business Paper (1 Pkt contains 500 sheets)	25000	PAC

Special Notes : 1.0 We intend to enter into a Rate Contract for supply of A4 size Photocopy Paper. We invite you to submit your firm quotation for the above listed materials. Your quotation must conform to the terms and conditions set forth in the draft contract enclosed herewith.

2.0 The bidder is requested to quote special price meant for Institutional Sales like PSU's if any which can be availed by OIL

3.0 Rate should be quoted as per unit on F.O.R. destination basis on the manufacturer's price list. Your offer should indicate the maximum discount offered by you on the manufacturer price list prevailing at the time of placement of contract. You must enclose correct price list of the manufacturer along with your offer, failing which your offer will be considered as incomplete offer.

4.0 The duration of the contract shall be initially for two years with a provision of extension by another one year on mutual agreement at the same rate, terms and conditions. However, the quantities may vary depending on our actual requirements and you shall have to supply the material on "as and when" required basis within 30 days notice.

5.0 Your quotation should include -

- a) Tender No.
- b) Payment terms.
- c) Taxes and duties.
- d) Delivery period for each order under rate contract.
- e) The Tender no and bid closing date should be super scribed on the envelope containing your quotation.

6.0 Bidder other than OEM must forward their valid authorization certificate from the OEM authorizing them to submit bid on behalf of the OEM along with their offer; otherwise offer is liable for rejection.

7.0 Your offer should valid for 26th months from the bid closing date. Offer with lesser validity is liable for rejection.

8.0 For other terms and condition please refer the enclosed annexure - MM/TENDER/LP/01/06.

9.0 "To evaluate the inter-se ranking of the offers Assam Entry Tax on purchase value will be loaded as per prevailing Government of Assam Guidelines as applicable on bid closing date. Bidders may check this with the appropriate Authority while submitting their bids".

10. "Any sum of money due and payable to the contractor (including security deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set - off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such person or persons contracting through Oil India Limited)".