



Oil India Limited  
(A Govt. of India Enterprise)

Plot No. 19, Sector 16A, Noida – 201301, U.P.  
Phone: 0120 - 2488333 to 2488347 (EPABX)  
Fax: 0120 - 2488310  
E-mail: [oilindia@oilindia.in](mailto:oilindia@oilindia.in)  
Web Site: [www.oil-india.com](http://www.oil-india.com)

Tender No.	: OIL 62/7/ ENQ -632
Tender Date	: 07.09.2011
Bid Closing On	: 30.09.2011 at 14:30 hrs. IST)
Bid Opening On	: 30.09.2011 at 15:00 hrs. (IST)
Bid Type	: Single Bid
Bid Security Amount	: Not Applicable
Performance Guarantee	: Not Applicable

Sirs,

We, Oil India Limited (OIL) is a premier Public Sector oil company under the administrative control of Ministry of Petroleum and Natural Gas, Govt. of India, invite you to submit your firm quotation for "Supply of 7(seven) Desktop Computers and 7(seven) printers for our Corporate Office in OIL House, Plot # 19, Sector-16A, NOIDA" as specified in the enclosed **Annexure-I** complete in all respect without keeping any ambiguity and conforming to the "General Terms & Conditions" (Document No. **MM/OIL-DEL/ INDIGENOUS-PUR/2011**) enclosed.

Please quote your rates strictly as per the format enclosed. It is essential that your quotation must reach us before the **Bid Closing Date** as indicated above failing which offer will be rejected. Your special attention is drawn to the followings:

1.0 a) The sealed quotation should be sent to the following address:

Sr. Adviser (C &P)  
OIL INDIA LIMITED  
Plot No. 19, Sector 16 A  
NOIDA - 201301.

1.0 b) Your offer must include:

- |  |   |
|--|---|
| i) Tender No. and Date   | ii) Full description of the item /service offered |
| iii) Your rates as per the format enclosed   | iv) Any deviation in specification.               |
| v) Validity of minimum 75 days from the bid closing date.  |   |
| vi) Any Tax, Duty, etc., if applicable (If taxes are not shown separately, the offer will be considered to be inclusive of all taxes, duties etc.) |   |

2.0 Incomplete quotation will be summarily rejected.

3.0 Quotation must be submitted in **Duplicate Sets**.

4.0 Bid Rejection Criteria (BRC) and Bid Evaluation Criteria (BEC) vide **Annexure-II** shall be applicable to this Tender.

5.0 In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.

Thanking you and awaiting your early response.

Yours faithfully,  
OIL INDIA LIMITED

(Anurag Gohain)  
Deputy Materials Manager  
For Sr. Advisor (C & P)  
For Chairman and Managing Director

## Tender No.OIL/62/7/ENQ-632

Annexure-I.

Item No.	Material Description	Quantity	UOM
1.0	<p data-bbox="483 344 1097 415"><b>Branded Desktop equivalent to Dell Inspiron™ One 2310 desktop with touch screen</b></p> <p data-bbox="483 449 748 478"><u>Technical specification :</u></p> <ul data-bbox="483 512 1127 1839" style="list-style-type: none"> <li data-bbox="483 512 1073 541">• <b>Brand</b> : Lenovo (IBM) / DELL / HP / Wipro / Acer</li> <li data-bbox="483 548 1062 577">• <b>Processor</b> : Intel® Core™ i3 processor or better</li> <li data-bbox="483 617 1084 688">• <b>Operating System:</b> Genuine Windows® 7 Professional ( may quote separately if not bundled)</li> <li data-bbox="483 722 857 751">• <b>Memory</b> :4GB DDR3 Memory</li> <li data-bbox="483 785 829 814">• <b>Hard Drive</b> : 500 GB SATA</li> <li data-bbox="483 854 1110 884">• <b>Optical Drive</b> : 8X DVD +/-RW with Dual Layer Write</li> <li data-bbox="483 924 1073 995">• <b>Video Card</b> :1GB ATI Mobility Radeon™ HD5470 Graphics</li> <li data-bbox="483 1029 1081 1180">• <b>Display</b> :Size: 58.4cm (23") with 1920 x 1080 (Full HD) resolution; Backlighting WLED With Multi-touch touch screen and Windows 7 compliant.</li> <li data-bbox="483 1213 797 1243">• <b>Sound Card:</b>THX Audio</li> <li data-bbox="483 1283 854 1312">• <b>Speaker</b> :Creative SBS A350</li> <li data-bbox="483 1352 1110 1457">• <b>Communications</b> : Integrated Gigabit Ethernet (10/100/1000). Branded equivalent to Dell™ Wireless 1501 (802.11n) WLAN half mini-Card.</li> <li data-bbox="483 1497 1127 1839">• <b>Ports</b> : Front – Integrated 2.0 MP webcam with microphone Back ports – USB 2.0 (4), 10/100/1000 Ethernet connection, Line out rear audio, Power port - mating external adapter connector. VGA(1), HDMI(1), SPDIF(1) (7.1ch), TV Tuner Antenna (1), IR Blaster (1) Side ports - Power Button, Volume, HDD LED, Integrated 7:1 media card reader, USB 2.0 (2), Front Audio Microphone/Headphones</li> </ul>	7	Nos.

## Tender No.OIL/62/7/ENQ-632

Item No.	Material	Description	Quantity	UOM
	<ul style="list-style-type: none"> <li>• <b>Chassis</b> : Form Factor, All-in-One Desktop Computer</li> <li>• <b>Keyboard &amp; Mouse</b> : ( Both wired and wireless required)</li> <li>• equivalent to i) Dell USB Keyboard and Mouse &amp; ii) equivalent to Dell Wireless Keyboard and Mouse</li> <li>• <b>Warranty</b> : On site comprehensive warranty for a period of 3 years.</li> </ul>			
2.0	<b>Branded All-in –one Printer</b> <u>Technical specification:</u> <ul style="list-style-type: none"> <li>• Equivalent to HP office Jet Pro 8500 Wireless All-in-One</li> <li>• 3 years Warranty</li> </ul>		7	Nos.

**Standard Notes:****A. Delivery :**

Delivery should be completed within 15 days of confirmed order.

**B. Warranty Service Terms**

1.Comprehensive on-site warranty for a period of 3 years for the PCs and the printers from the date of receipt of materials at site.

2.The Bidder has to be OEM/ authorized distributor/dealer of OEM of makes IBM/HP/COMPACT/ACER/DELL for PCs. Authorized dealers must submit valid authorisation letter from OEM along with their offer, failing which, their offer will be liable for rejection.

3. The Bidder should provide an Undertaking of authenticity of IT Hardware/Software supplies, as per Annexure-A, stating that no refurbished /duplicate / second hand components/ parts/ assembly/ software, shall be used, failing which, their offer will be liable for rejection.

4. Preventive and corrective maintenance of all hardware supplied including replacement of defective parts during warranty period, at no extra cost.

**C. Payment Terms:**

100% payment shall be made after complete delivery within 30 days from the date of receipt of undisputed bills.

**D. Liquidated Damages :**

Failure to deliver within the agreed delivery schedule set out in the order, will attract liquidated damages @ 0.5% of the value of the goods in respect of which default in delivery takes place subject to a maximum of 7.5% of the total order value.

E. Bidding Format

NIT Specifications	Offered Specifications
<p data-bbox="334 317 948 386"><b>Branded Desktop equivalent to Dell Inspiron™ One 2310 desktop with touch screen</b></p> <p data-bbox="334 422 599 449"><u>Technical specification :</u></p> <ul data-bbox="334 485 984 1969" style="list-style-type: none"> <li data-bbox="334 485 927 512">• <b>Brand</b> : Lenovo (IBM) / DELL / HP / Wipro / Acer</li> <li data-bbox="334 543 911 571">• <b>Processor</b> : Intel® Core™ i3 processor or better</li> <li data-bbox="334 602 935 672">• <b>Operating System:</b> Genuine Windows® 7 Professional ( may quote separately if not bundled)</li> <li data-bbox="334 703 711 730">• <b>Memory</b> :4GB DDR3 Memory</li> <li data-bbox="334 762 683 789">• <b>Hard Drive</b> : 500 GB SATA</li> <li data-bbox="334 821 963 848">• <b>Optical Drive</b> : 8X DVD +/-RW with Dual Layer Write</li> <li data-bbox="334 879 927 949">• <b>Video Card</b> :1GB ATI Mobility Radeon™ HD5470 Graphics</li> <li data-bbox="334 980 984 1079">• <b>Display</b> :Size: 58.4cm (23") with 1920 x 1080 (Full HD) resolution; Backlighting WLED with Multi-touch touch screen and Windows 7 compliant.</li> <li data-bbox="334 1110 647 1138">• <b>Sound Card:</b>THX Audio</li> <li data-bbox="334 1169 704 1197">• <b>Speaker</b> :Creative SBS A350</li> <li data-bbox="334 1228 964 1327">• <b>Communications</b> : Integrated Gigabit Ethernet (10/100/1000). Branded equivalent to Dell™ Wireless 1501 (802.11n) WLAN half mini-Card.</li> <li data-bbox="334 1358 979 1667">• <b>Ports</b> : Front – Integrated 2.0 MP webcam with microphone Back ports – USB 2.0 (4), 10/100/1000 Ethernet connection, Line out rear audio, Power port - mating external adapter connector. VGA(1), HDMI(1), SPDIF(1) (7.1ch), TV Tuner Antenna (1), IR Blaster (1) Side ports - Power Button, Volume, HDD LED, Integrated 7:1 media card reader, USB 2.0 (2), Front Audio Microphone/Headphones</li> <li data-bbox="334 1698 976 1726">• <b>Chassis</b> : Form Factor, All-in-One Desktop Computer</li> <li data-bbox="334 1757 976 1875">• <b>Keyboard &amp; Mouse</b> : Any of the above brands equivalent to i) Dell USB Keyboard and Mouse &amp; ii) equivalent to Dell Wireless Keyboard and Mouse</li> <li data-bbox="334 1906 919 1969">• <b>Warranty</b> : On site comprehensive warranty for a period of 3 years.</li> </ul>	

**Tender No.OIL/62/7/ENQ- 632**

Item No.	NIT Specifications	Offered Specifications
2.0	<b>All-in-One Printer</b> <u>Technical Specification:</u> <ul style="list-style-type: none"> <li>• Branded printer equivalent to HP Office Jet Pro 8500 Wireless</li> <li>• 3( three) years warranty</li> </ul>	

**ii. COMMERCIAL:**

Item No.	Description	Qty./ Unit (a)	Unit Price (Rs.) (b)	Taxes/Levies, if any (Rs.) (c)	Total price for all units (Rs.) $d=(b+c)xa$
1.0	Cost of Desktop	7Nos.			
2.0	Cost of All-in – one Printer	7Nos.			

Special Notes:

- Please specifically mention all taxes, statutory levies, etc., otherwise the rates will be considered as all inclusive rates.
- Your rates should be for F.O.R. OIL House, Plot No.19, Sector-16A, NOIDA and no extra cost towards transportation, insurance, out of pocket expenses, etc., will be paid.
- Commercial evaluation of bids will be done item wise and order will be placed on the lowest bidder for each item.

Notes to Bidders

- Bidder not complying with delivery, warranty, and payment term clauses shall be liable for rejection.
- Bids must be submitted in the specified format and should not be altered / changed. A bid in any other format will be liable for rejection.
- Printed Technical Brochure/Product Catalogue for the make/model offered must be attached with the Bid. Bids not accompanied by technical brochures/catalogues shall be liable for rejection.
- Unsolicited offers will be rejected straightaway.

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**List of Parties Tender No. OIL/62/7/ENQ-632 Dt.07.09.2011 is sent to:**

1. M/s NSquare Technologies Pvt. Ltd.  
206 Rajouri Place  
J-1/162 Rajouri Garden  
DELHI -1100 27
2. M/s Axis Marketing  
196/16B Ramesh Market  
2nd floor, East of Kailash  
New Delhi 65
3. M/s Neelam Sales Agency  
8 Saheed Bhagat Singh Marg  
Gole Market  
New Delhi 1
4. M/s CCS Computers Pvt. Ltd.  
3rd Floor Skipper House  
62-63 Nehru Place  
Delhi 110 019
5. M/s P C Solutions (P) Ltd  
12 Sant Nagar, East of Kailash  
New Delhi 65  
**(Kind Attn: Mr. Manish Jain)**
6. M/s I T Solutions India (P) Ltd  
D-88/5 Okhla Industrial Area  
Phase 1  
New Delhi 20
7. M/s Micro Clinic India (P) Ltd  
320 Sothex Centre 273 Masjid Moth  
Southex II, New Delhi 49
8. M/s Metro Solutions Pvt. Ltd.  
C-22, 1<sup>st</sup> floor, Sanwal Nagar  
Near to sadik Nagar Market  
New Delhi-110049
9. Wipro Technologies  
Plot No 480-481  
Udyog Vihar, Phase – III Gurgaon – 122016  
Tel – +91 (124) 308 4000

10. Hewlett-Packard Sales Pvt. Ltd.  
Tower-D, 6th Floor,  
Global Business Park,  
MG Road,Gurgaon  
Phone : 0124-2566111
  
11. Dell India Pvt. Limited  
Divyasree Greens, Ground Floor, 12/1,12/2A,13/1A  
Challaghatta Village,Bangalore South,  
Bangalore-560071, Ph: 080-25107521  
Kind Attn: Mr. Tarun Sharma, Accounts Manager
  
12. Lenovo India Pvt. Ltd.  
Vatika Business Park  
1st Floor, Badshah Pur Road  
Sec-49, Sohna Road  
Gurgaon-122001  
Ph: 0124-4315600
  
13. Acer India (Pvt.) Ltd.  
Ground Floor, B-28,  
Okhla phase-I,  
New Delhi-110020  
Kind Attn: Mr.Sashin Mishra, Sales Manager  
Mob: 9910061305
  
14. Park Network Pvt. Ltd.  
406-506, Eros Aptt  
Nehru Place  
New Delhi -110019
  
15. M/s Vineet Stationers  
FF -60 ,K – Block  
Ansal Fortune Arcade  
Sector. 18 NOIDA 201307
  
16. M/s GCN Infotech Pvt. Ltd.  
104-A, Sasco Bhawan,  
Comm. Complex, Azadpur  
Delhi-110033