

CONTRACTS DEPTT.

TENDER: CIVIL ONLY (OIL REGISTERED)

SEALED Tenders on percentage rate basis are invited from OIL Registered Contractors for the following works:

| Sl. No. | Tender No. | Description of work | Location | Time of completion (weeks) | OIL Class | Cost of Tender Document (Rs.) |
|---------|--------------------|--|---------------------------------------|----------------------------|---------------------|-------------------------------|
| 1. | DCC4111 L10 | Painting of Twin Block Office Building, Duliajan (both interior and exterior surface) including supply of all materials. | Twin Block Office Building, Duliajan. | 6(Six) Weeks. | A, B & C | 200/- |
| 2. | DCC4112 L10 | Premixing of internal road and development of parking yard at the backside of the Twin Block Building at Duliajan | Twin Block Office Building, Duliajan. | 10(Ten) Weeks. | A & B | 500/- |

Last date of receipt of Applications along with Cost of Tender Paper is 22/07/2009(Wednesday) at 11.00 A.M. (IST)

Issue of Tender Paper starts on 24/07/2009 (Friday) & closes on 29/07/2009 (Wednesday) at 11.00 AM. (IST)

Bid closing on 30/07/2009 (Thursday) at 12.45 PM (IST).

Bid opening on 30/07/2009 (Thursday) at 1.00 PM (IST).

2. Sealed envelopes containing the tender shall be marked at top with the above Tender Number and description of work and addressed to the Head-Contracts, Oil India Limited, P.O. Duliajan, Dist. Dibrugarh, Assam.

3. Tenders will be received upto 12.45 P.M. (IST) on **30/07/2009** (IST) and opened on the same day at 1.00 P.M. (IST) at his office before any attending tenderers. Tender Box is placed in the office of the Head-Contracts.

4. Tender document will be issued upon written application, to be furnished along with Banker's Cheque/Demand Draft (Non-refundable) for the amount as mentioned above in favour of OIL INDIA LIMITED, payable at Duliajan, not later than **22/07/2009**. Cost of tender document may also be deposited in cash in favour of OIL INDIA LTD., Duliajan in the UCO Bank, UBI, SBI, Canara & Allahabad Bank, Duliajan Branch and proof of such deposition must be furnished along with the application for tender document. Tender Documents may be had from, and the O.I.L. General Conditions of Contracts, the Standard Specification and relevant drawings may be seen in the Office of the Head-Contracts, Duliajan, on working days during office hours up to 11 am, **29/07/2009**. The Company reserves the right to reject any such application without assigning any reason.

5. (i) ***The bidder should not quote their rates for individual items. They should offer their overall rate only as a percentage of Company's internally estimated cost within the limit of (-10%) on the OIL SOR and the internal estimated contract cost. However the bids with rates quoted at below (-10%) on the OIL SOR and above internal estimated cost will be rejected outright. In case of any identical situation, the L-1 bidder will be decided through draw of lots.***

(ii) ***Estimated contract cost is inclusive of applicable VAT.***

(iii) ***The rates shall be quoted as a percentage of the Grand Total (mentioned in Part-II) and shall be in words as well as in figures. No overwriting shall be allowed. However, in case of any correction, same should be initialed. In case of discrepancy, the percentage rate quoted in words shall be considered to be correct.***

6. Before tendering, the tenderer is advised to inspect the work site with permission from Head-Civil or his representative, to assess the nature and extent of work and the conditions under which it will be carried out. He/She may also seek such clarifications from this office as are deemed necessary. Though effort will be made to allot the works at the specified location, Company reserves the right to allot the works in any other location within the same Zone.

Contd.P/2

7. The Company reserves the right to rejecting any or all tenders or accepting any tender in part, without assigning any reason.
8. No tenderer must withdraw the tender after its public opening. Any such withdrawal will make the tenderer liable to forfeit his/her Security Deposit in full and be debarred from further tendering at the sole discretion of the Company and the period of debarment in no case shall be less than 6(Six) months.
9. The tender must be valid for 180 days from the date of opening of the tender.
10. Conditional tenders are liable to rejection at the sole discretion of the Company.
11. Recommended bidder(s) will be required to furnish the following before issuance of Letter of Intent.
 - (a) PAN details.
 - (b) Direct P.F. Code or exemption certificate concerned authority or a declaration that the provision of P.F. Act is not applicable to him/them and in case the P.F. is required to be deposited later on, the same will be deposited by the bidder(s).
12. Time shall be regarded as the essence of the Contract and the failure on the part of Contractor to complete the work within the stipulated time, shall entitle the Company to recover liquidated damages and/or penalty from the Contractor as per terms of the tender/contract.
13. The selected tenderer will be required to enter into a formal contract, which will be based on his tender on the OIL Standard Form of Contract.
14. The work may be split up amongst more than one Contractor at the sole discretion of the Company.
15. Tenders can be dropped in the Tender Box placed at the office of the Head-Contracts or can be sent by registered post addressed to Head-Contracts, Oil India Limited, Duliajan so as to reach his office before scheduled closing date and time. The Company will not be responsible for any postal delay or non-receipt of the same.
16. If any applicant does not collect the tender paper in specified time, even after notification, the same shall be sent by registered post to them. Any delay in receipt or non-receipt will not be attributed to the Company, i.e. Oil India Limited.
17. The Contractor will be required to allow OIL Officials to inspect the work site and documents in respect of the workers payment.
18. Debarred contractors are not eligible for bidding during the time of debarment.

CHIEF MANAGER CONTRACTS(CIVIL)
For HEAD-CONTRACTS
For RESIDENT CHIEF EXECUTIVE

Copy:-

GM(F&A)/GGM(S)//HEAD(ER)/HEAD-CIVIL/HEAD-MORAN} With a request to have the above Notice
HEAD(EPA)/CM(AP)/SEC(Moran)/SEC(Digboi). } displayed on their Notice Board.

Head-Security :- Please arrange to provide Security service on 30/07/2009 from 12.30 P.M.(IST) onwards.

CHIEF MANAGER CONTRACTS(CIVIL)
For HEAD-CONTRACTS