

NIT FOR TENDER NO. CGI 8523L22
OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
P. O. –Udayan Vihar, Guwahati-781171, Assam, India
E mail: ellora@oilindia.in

E-Tender

OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal “<https://etender.srm.oilindia.in/irj/portal>” for the following Services:

Tender No	Tender Fee(Rs.)	Bid Closing Date & Time	Service Description
<u>CGI8523L22</u>	NIL	07.12.2021 At 11.00 A.M.	Upkeepment”in & grass cutting including jungle cleaning of Industrial, Domestic & roadside Area along the outside periphery of boundary wall including IOCL-BGR OIL Terminal under PS6, Bongaigaon for a period of 1 year with a provision of extension for another 1 year.

The details of IFB and procedures for applying & participation can be viewed using “Guest Login” provided in the e-procurement portal and also in OIL’s web site www.oil-india.com. The link to OIL’s E-Procurement portal has also been provided through OIL’s website

All corrigenda, addenda, amendments, time extension, etc. to the tender will be hosted on above Website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.

FOLLOWNG ARE THE BIDDERS ARE ELIGIBLE FOR PARTICIPATING THE ABOVE LIMITED TENDER

SL. NO.	NAME OF BIDDERS
1	SUBRATA CHAKRABORTY (403318)
2	DIPAK KR DEWRI (205605)
3	DILIP KR DEWRI (205609)
4	SADANANDA SEAL (205608)

BID REJECTION CRITERIA(BRC) / BID EVALUATION CRITERIA (BEC)

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1.0. BID REJECTION CRITERIA (BRC):

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Techno-Commercial Bid.

1.1 **Financial capability:** Bidders must have;

Annual financial turnover as per Audited Annual Reports In any of preceding 3 financial years preceding scheduled bid opening date should be at least Rs.3,31,600.00

Period for consideration:

In any of preceding 3 financial years

Net worth:

Positive for preceding financial / accounting year.

For Proof of Annual Turnover any of the following documents /photocopy must be furnished

1.0 A Certificate issued by a practicing Chartered / Cost Accountant Firm, with Membership number certifying the Annual Turnover and nature of business.

2.0 Audited Balance Sheet and Profit & Loss account.

1.2 Experience: Bidders must have:

Experience of having successfully completed similar works for Government Organisations/PSUs during last 7 years ending last day of month previous to the one in which applications are invited should be of the following:

(i) One similar work of value not less than Rs 5,52,600.00

Documentary proof must be furnished in support of the experience by way of purchase order / work order / contract document along with completion certificate from the organization(Govt Organisations/PSU) to which such services have been rendered.

Similar work shall mean "Providing services for Civil Maintenance/ Civil Construction/ Grass cutting work/ Tree trimming, Cutting and clearing/ Jungle Cutting"

1.2.1.3. The Bidder must be oil civil registered vender and registered under PS6, Bongaigaon only as company guideline.

1.3.1 All the supporting documents in compliance to BRC requirements under clause 1.1, 1.2 & 1.3 above shall be scanned and uploaded along with the technical bid.

1.3.2 Any bid not complying BRC requirements shall be summarily rejected.

1.3.3 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BRC and such clarification fulfilling the BRC clauses must be received on or before the deadline given by the Company, failing which the offer will summarily rejected.

1.3.4 In case, any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.

1.4 Deviation to the following provision of the tender document liable for rejection of Bid:

- i. Firm price
- ii. EMD / Bid Bond
- iii. Scope of work
- iv. Specifications
- v. Price Schedule
- vi. Delivery / Completion Schedule
- vii. Period of Validity of Bid
- viii. Liquidated Damages
- ix. Performance Bank Guarantee / Security deposit
- x. Guarantee of material / work
- xi. Arbitration / Resolution of Dispute
- xii. Force Majeure
- xiii. Applicable Laws
- xiv. Integrity Pact, if applicable
- xv. Any other condition specifically mentioned in the tender document elsewhere that non-compliance of the clause lead to rejection of the bid.

In case of any clauses in the BRC contradicts with other clauses of Bid Document elsewhere, and then the clauses in the BRC shall prevail.

1.9. COMMERCIAL :

1.9.1. Bidder shall submit the offer under "Single Bid System (composite - technical cum commercial)".

1.9.2. Bidder shall furnish Bid Security along with Bid. Any bid not accompanied by a proper bid security will be rejected. Bidder shall submit original document to the address as specified with BCD before Bid opening date and time, otherwise Bid will be rejected. A scanned copy of this document should also be uploaded along with the Un-priced bid.

1.9.3. Deleted.

1.9.4. Bidder shall furnish Bid Security as referred in Relevant Section of the Bid document so as to reach the Company (i.e. OIL) before due date of closing. Any bid for which bid security is not received before due Date of Bid Closing will be rejected.

1.9.5. Validity of the bid shall be minimum 90 days. Bids with lesser validity will be rejected.

1.9.6. Any bid received in the form of Telex/Cable/Fax/E-mail/ Telephone call will not be accepted.

1.9.7. Bidders must quote clearly and strictly in accordance with the price schedule outlined in relevant section of Bidding Documents; otherwise the bid will be rejected.

1.9.8. Any bid containing false statement will be rejected.

1.9.9. The Bid Documents are not transferable. Bids made by parties who have not purchased the Bid Documents from the Company will be rejected.

1.9.10. Any Bid received by the Company after the deadline for submission of bids prescribed by the Company will be rejected.

1.9.11. Price quoted by the successful Bidder must be firm during the performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

1.9.12. The following Clauses with all its sub-clauses should be agreed in toto, failing which the bid will be rejected. To this effect Bidder shall submit an undertaking along with the Technical Bid.

- a) Performance Security Clause
- b) Force Majeure Clause
- c) Termination Clause
- d) Settlement of disputes Clause
- e) Liquidated Damages Clause.
- f) Acceptance of Jurisdiction and applicable law.
- g) Tax liabilities clause.
- h) Insurance clause.
- i) With holding clause.
- j) Liability clause.
- k) Set off clause

1.10. GENERAL:

1.10.1. In case Bidder takes exception to any clause of Tender Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the Bidder does not withdraw/ modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BEC/BRC.

1.10.2. To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BEC/BRC also and such clarification fulfilling the BEC/BRC clauses must be received on or before the deadline given by the Company, failing which the offer will summarily be rejected.

1.10.3. In case, any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.

1.10.4. Bidder shall fulfill all the relevant clauses applicable for this Tender.

1.10.5. The original copy of documents [submitted by bidders(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

2. BID EVALUATION CRITERIA (BEC):

2.1. The bids conforming to the technical specifications, terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid

Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria.

2.2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of commission rates (% , percentage) quoted by the bidders.

2.3. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders.

2.4. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.