

OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
P.O. Udayan Vihar, Guwahati-781171, Assam
E-mail: oilght@sancharnet.in , Fax No.: 0361-2643686

Tender Notice No. G034788L10

Date: 19.08.2009

- 1.0 OIL INDIA LIMITED (OIL) invites SEALED Tenders from domestic experienced and approved Contractors/Firms with **working experience in oil pipeline mines** for the under mentioned work/services:

Replacement of 6 No.s Lattice Mast Tower Lights with steel Tubular Pole lights with chain pulley to facilitate lowering & lifting light fittings at Tank Farm Area, PS3-Jorhat for Individual Tank illumination.

Location of work : PS3-Jorhat, Assam.

Bid Closing Date & Time : 31.08.2009 at 14:00 Hrs(IST) at PHQ, OIL, Guwahati .

Bid Opening Date & Time : 31.08.2009 at 14:30 Hrs(IST) at PHQ, OIL, Guwahati.

Earnest Money Deposit : NIL

Cost of Tender Papers : Rs.100 per set.

Contract Period : 26 weeks

- 2.0 The complete set of bidding documents containing terms and conditions for the above tender can be obtained from **Chief Engineer(E&C), Pipeline Headquartes, Oil India Limited, P.O. Udayan Vihar, Guwahati-781171, Assam** by application in plain paper addressed to General Manager(PLS) with payment of tender paper fee by cash or demand draft in favor of OIL INDIA LIMITED payable at Guwahati .
- 3.0 OIL shall not be responsible for delay, loss or non-receipt of application for the biding documents or bidding documents sent by post and will not entertain any correspondence in this regard.

4.0 Schedule of Work & Quantities

Service Description of Work	Quantity
<p>1. Fabrication, Supply & erection of 18 meter Steel Tubular Pole fabricated with suitable structures & norms with proper load bearing capacity and with proper grouting of the pole with proper earthings for each pole. The pole should shall be fabricated to accommodate 40 meter chain pulley block to facilitate bringing down & lifting the light fittings for maintenance & to be installed as instructed by the site engineer.</p>	6 Nos.
<p>2. supply, installation & commissioning Chain Pulley as required for Item No.1</p>	6 Nos.
<p>3. supply, Installation & commissioning of 2x400 w Metal halide fitting complete with lamp, control gear box containing ballast, ignitor etc. with providing power connection by 2x2.5 sq mm screen copper cable from the junction box at foot of pole along with continuous proper earthing wire as per instruction of the site engineer. Brand; Philips, Cromton Greaves, Havells, Bajaj or any reputed brand with ISI certification</p>	6. Nos.
<p>4. Supply, installation of suitable IP65 type weatherproof junction box at the foot of each pole to terminate cables with proper glanding & earthing,</p>	6 Nos.

32 Amp MCB inside & suitable switching of individual light fitting as per requirement.

5.0 Special Terms & Conditions :

The contractor shall have working experience in oil pipeline mines and ensure that the personnel deployed have adequate knowledge & awareness of rules, regulations, guidelines pertaining to security and HSE of OIL, MINES OISD etc.

GENERAL HSE POINTS:

1. It will be solely the contractor's responsibility to fulfill all the legal formalities with respect to Health, Safety and Environment aspects of the entire job (namely; the person employed by him, the equipment, The environment, etc) under the jurisdiction of the district of that state where it is operating. Ensure that all sub-contractors hired by him comply with the same requirement as the contractor himself and shall be liable for ensuring compliance all HSE laws by sub or sub-sub contractor.
2. Every person deployed by the contractor in a mine must wear safety gadgets to be provided by the contractor. The Contractor shall provide proper Personal Protective Equipment as per the hazard identified and risk assessed for the job and confirming to statutory requirement and comply PPE schedule. Safety appliances like protective footwear, Safety Helmet and Full Body harness ha to be DGMS approved. Necessary supportive Document shall have to be submitted as proof. If the Contractor fails to provide the safety items as mentioned above to the working personnel, the Contractor may apply to the Company (OIL) for providing the same. OIL will provide the safety items, if available. But in turn, OIL will recover the actual cost of the items by deducting from Contractor's Bill. However, it will be the Contractor's sole responsibility to ensure that the persons engaged by him in the mines use the proper PPE while at work. All the safety gears mentioned above are to be provided to then working personal before commencement of the work.
3. The Contractor shall prepare written Safe Operating Procedure (SOP) for the work to be carried out, Including an assessment of risk, wherever possible and safe methods to deal with it/them. The SOP should clearly state the risk arising to men, machineries & material from mining operation / operations to be done by the contractor and how it is to be managed.
4. The Contractor shall provide a copy of the SOP to the person designated by the mine owner who shall be supervising the contractor's work.
5. Keep an update SOP and provide a copy of changes to a person designated by the Mine Owner/Agent/Manager.
6. Contractor has to ensure that all work is carried out in accordance with the Statute and SOP and for the purpose he may deploy adequate qualified and competent personnel for the purpose of carrying out the job in a safe manner. For work of a specified scope/nature, he should develop and provide to the mine owner a site specific code of practice in line.
7. All persons deployed by the contractor for working in a mine must undergo Mines Vocational Training, initial medical examination, PME. They should be issued cards stating the name of the contractor and the work and its validity period, indicating status of MVT, IME & PME.
8. The contractor shall submit to DGMS returns indicating - Name of his firm, Registration number, Name and address of the person heading the firm, name of work, type of deployment of work persons, Name of work persons deployed, how many work persons hold VT Certificate, how many work persons undergone IME and type of medical coverage given to the work persons.

9. The return shall be submitted quarterly (by 10th of April, July, October & January) for contracts of more than one year. However, for contracts of less than one year, returns shall be submitted monthly.

10. It will be entirely the responsibility of Contractor/his Supervisor/representative to ensure strict adherence to all HSE measures and statutory rules during operation in OIL's installations and safety of workers engaged by him. The crew members will not refuse to follow any instruction given by company's Installation Manager / Safety Officer / Engineer / Official / Supervisor/ Junior Engineer for safe operation.

11. Any compensation arising out of the job carried out by the Contractor whether related to pollution, Safety or Health will be paid by the Contractor only.

12. Any compensation arising due to accident of the Contractor's personnel while carrying out the job, will be payable by the contractor.

13. The Contractor shall have to report all incidents including near miss to Installation Manager / departmental representative of the concerned department of OIL.

14. The contractor has to keep a register of the persons employed by him/her. The contractor's supervisor shall take and maintain attendance of his men every day for the work, punctually.

15. If the company arranges any safety class / training for working personnel at site (company employee,

Contractor worker, etc) the contractor will not have any objection to any such training.

16. The health check up of contractor's personnel is to be done by contractor in authorized Health Centers as per OIL's requirement & proof of such test(s) is to be submitted to OIL. The frequency of periodic examinations should be every five years for the employees below 45 years of age and every three years for employees of 45 years of age and above.

17. To arrange daily tool box meeting and regular site safety meetings and maintain records.

18. Records of daily attendance. Accident reports etc are to be maintained in Form B, E, J (as per Mines Rules 1955) by the contractor.

19. A contractor employee must, while at work, take reasonable care for the health and safety of people who are at the employee's place of work and who may be affected by the employee's act or omissions at work.

20. A contractor employee must, while at work, cooperate with his or her employer or other persons so far as is necessary to enable compliance with any equipments under the act or the regulations that is imposed in the interest of health, safety and welfare of the employee or any other person.

21. Contractor's arrangements for health and safety management shall be consistent with those for mine Owner.

22. In case Contractor is found non-compliance of HSE laws as required, company will have the right for directing the contractor to take action to comply with the requirements and further non-compliance, the contractor will be penalized prevailing relevant Acts/Rules/Regulations.

23. When there is a significant risk to health, environment or safety of a person or place arising because of non-compliance of HSE measures, company will have the right to direct the contractor to cease work until then on-compliance is corrected.

24. The contractor should prevent the frequent changes of his contractual employees as far as practicable.

25. The contractor should frame a mutually agreed bridging document between OIL & the contractor with roles and responsibilities clearly defined.

26. For any HSE matters not specified in the contract document, the contractor will abide and relevant and prevailing Acts/Rules/Regulations pertaining to Health, Safety and Environment.

6.0 SET-OFF:-

Any sum of money due and payable to the contractor(including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).