

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
Contracts, Duliajan

M/s.  
India

TENDER NOTICE NO.: DCC5452L08

Date: 07.06.2007

SEALED Tenders on item rate basis are invited from O.I.L. Registered Class / Shortlisted Contractors for the following work:

DESCRIPTION OF WORK/ SERVICE.	LOCATION	TIME OF COMPLETION (Weeks)	i) Bid Closing/ Opening date ii) Earnest money deposit (Non- Interest bearing)
CONSTRUCTION OF SECURITY BARRACK AND GODOWN FOR CIVIL ENGINEERING DEPARTMENT AT BHOGPARA OCS INCLUDING SUPPLY OF ALL MATERIALS EXCEPT CEMENT.	BHOGPARA OCS	18 (EIGHTEEN) WEEKS	27.03.2008 0.00 (\$ZERO)

2.0 SEALED ENVELOPES Containing the Tender shall be marked at the top with the above Tender Number and description of work and addressed to the

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All tenderers shall deposit the requisite EARNEST MONEY alongwith the Tender in the form of Demand Draft/Banker's Cheque/Bank Gurantee in favour of M/s Oil India Limited and payable at DULIAJAN. Earnest money may also be deposited in cash in favour of OIL INDIA LIMITED, DULIAJAN in SBI, UBI, ALLAHABAD, CANARA & UCO BANK at DULIAJAN Branch and proof of deposition must be furnished along with the tender. However, OIL registered 'A' class contractors need not deposit Earnest Money for Press Tender jobs. Also for limited tenders, OIL registered contractors irrespective of class of registration need not deposit Earnest Money.

This earnest money shall be refunded to all unsuccessful tenderers, but is liable to be forfeited in full or part, at Company's discretion as per Clause No.9 below. Tenders received without earnest money in the manner specified above will be summarily rejected.

3.0 Tenders will be received upto 12:45 PM (IST) on the date as mentioned above and opened on the same day at 01:00 PM (IST) at his office before any attending tenderers. Tender box is placed at the office of HEAD - CONTRACTS.

4.0 Recommended bidder(s) will be required to furnish the following before issuance of Letter of Intent.

(a) PAN/GIR details.

(b) VAT registration details.

(c) Direct P.F. Code or exemption certificate from concerned authority or a declaration that the provision of P.F. Act is not applicable to him/them and in case the P.F. is to be deposited later on, the same will be deposited by the Bidder(s).

5.0 The bidders should quote their rates against individual items. The rates shall be quoted within (+/-) 10% (Ten

percent) on the OIL-SOR against individual items as specified in Schedule of Works (Part-II) subject to the limit of overall percentage from at par to (-10%) on the internal estimated contract cost. However the bids with overall percentage quoted at below (-10%) on the OIL-SOR and above internal estimated cost will be rejected outright. The rates shall be in figures as well as in words. No overwriting shall be allowed, but all corrections must be inserted in the blank space above the corrected figure / word and must be initialed. In case of discrepancy, the rates quoted in words shall be considered.

In case of any identical situation, the L-1 bidder will be decided through draw of lots.

6.0 Company's rates against individual items are inclusive of applicable VAT.

7.0 Before tendering, the tenderer is advised to inspect the work site with permission from Chief Engineer (Civil) or his representative, to assess the nature and extent of work and the conditions under which it will be carried out. He may also seek such clarification from this office as are deemed necessary.

8.0 The Company reserves the right of rejecting any or all tenders, or accepting any tender in part, without assigning any reason.

9.0 No tenderer must withdraw the tender after its public opening. Any such withdrawal will make the tenderer liable to forfeit his Earnest Money in full and be debarred from further tendering at the sole discretion of the Company and the period of debarment in no case shall be less than 6 (six) months.

10.0 The tender must be valid for 180 (One Hundred and Eighty) days from the date of opening of the tender.

11.0 The bidders are required to furnish the composition and status of ownership of the firm in whose name tender documents have been purchased/issued along with one or more of the following documentary evidences(which are applicable to the bidder) in support of the same.

01. In case of Sole Proprietorship Firm-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, business and residential address, E-mail and telephone numbers of the owner and copies of Service Tax and Central Excise Registration Certificate.

02. In case of HUF-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return, Family Arrangement indicating therein the name, residential address, E-mail and telephone numbers of the owners in general and Karta in particular and copies of Service Tax and Central Excise Registration Certificate.

03. In case of Partnership Firm-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the partners(including the Managing Partner), registered partnership agreement/deed and copies of Service Tax and Central Excise Registration Certificate.

04. In case of Co-Operative Societies-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from Registrar of Co-Operative Societies and copies of Service Tax and Central Excise Registration Certificate.

05. In case of Societies registered under the Societies Registration Act -Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from the Registrar of the state and copies Service Tax and Central Excise Registration Certificate.

06. In case of Joint Stock Companies registered under the Indian Companies Act -Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, Certificate of Incorporation from the Registrar of Companies, Memorandum and Articles and copies of Service Tax and Central Excise Registration Certificate.

07. In case of Trusts registered under the Indian Trust Act - Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Trustee or persons who are at the helm of affairs, registration certificate from the Registrar of the state, Trust Deed and copies Service Tax and Central Excise Registration Certificate.

12.0 Conditional tenders are liable for rejection at the sole discretion of the Company.

13.0 Time shall be regarded as the essence of the Contract and the failure on the part of Contractor to complete the work within the stipulated time, shall entitle the Company to recover liquidated damages and/ or penalty from the Contractor as per terms of the tender/contract.

14.0 The successful tenderers, except OIL registered Contractors must furnish a Security Deposit in form of Bank Draft/ Banker's Cheque/ Bank Guarantee in favour of M/s Oil India Ltd., DULIAJAN, payable at DULIAJAN, as specified above before signing the formal contract. The Security Deposit will be refunded to the contractor after satisfactory completion of the work, but part or whole of which shall be used by the Company in realization of liquidated damage or claims, if any, or for adjustment of compensation/loss due to Company for any reason. This Security Money shall not earn any interest.

15.0 Tender can be dropped in the tender box placed at the Office of the Head (Contracts) or can be sent by registered post addressed to

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so as to reach his office before scheduled closing date and time. The Company will not be responsible for any postal delay or non-receipt.

16.0 All works Contracts where the completion time is less than 6(six) months, excluding location work, no price escalation towards materials or Labour will be entertained.

17.0 The amount of retention money shall be released after 6(six) months from the date of issue of completion certificate from the concerned department.

18.0 If any applicant does not collect the tender paper in specified time, even after notification, the same shall be sent by registered post to them. Any delay in receipt or non-receipt will not be attributed to the Company, i.e. Oil India Limited.

HEAD - CONTRACTS  
For EXECUTIVE DIRECTOR(SS)

Copy :

| With a request to have  
| the above Notice displayed  
| on their Notice Boards.

OIL INDIA LIMITED  
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## WORKS CONTRACT

DCC5452L08

## DESCRIPTION OF WORK/SERVICE :-

CONSTRUCTION OF SECURITY BARRACK AND GODOWN FOR CIVIL ENGINEERING DEPARTMENT AT BHOGPARA OCS INCLUDING SUPPLY OF ALL MATERIALS EXCEPT CEMENT.

PART -I CONDITIONS OF CONTRACT

MEMORANDUM OF AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ Between OIL INDIA LIMITED a Company incorporated under the Companies Act 1956 and having its Registered Office at Duliajan in the District of Dibrugarh, Assam ( hereinafter called Company ) of the one part and Shri/Smti \_\_\_\_\_ and Shri/Smti \_\_\_\_\_ carrying on business as partners /proprietor under the firm name and style of M/s. \_\_\_\_\_ with the main Office at \_\_\_\_\_ in the District of \_\_\_\_\_ aforesaid ( hereinafter called 'Contractor') on the other part.

WITNESSETH:

1. a) The contractor hereby agrees to carry out the work set down in the Schedule of work which forms part-II of this Contract in accordance with the 1968 General Conditions of Contract of Oil India Limited and General Specifications read in conjunction with any drawings and Particular Specifications & instructions which forms Part-III of the contract utilizing any materials/services as offered by the Company as per Part-IV of the contract at \_\_\_\_\_ .

b) In this Contract all words and expressions shall have the same meaning as are respectively assigned to them in the 1968 General Conditions of Contract of Oil India Limited which the Contractor has perused and is fully conversant with before entering into this Contract.

c) The clauses of this contract and of the specifications set out hereunder shall be paramount and in the event of anything herein contained being inconsistent with any term or terms of the 1968 General Conditions of Contract of Oil India Limited, the said term or terms of the 1968 General conditions of Contract to the extent of such inconsistency, and no further, shall not be binding on the parties hereto.

2. i) The contractor shall provide all labour, supervision and transport and such specified materials described in part-II of the Contract including tools and plants as necessary for the work and shall be responsible for all royalties and other levies and his rates shall include for these. The work executed and materials supplied shall be to the satisfaction of the Company's Engineer and Contractor's rates shall include for all incidental and contingent work which although not specifically mentioned in this contract are necessary for its completion in a sound and workman like manner.

ii) Contractor shall have to produce necessary cash memos towards forest produce used against the contract to Head(Civil) used against this contract from the authorities prior to processing of final payment. In absence of cash memos, the final bill shall not be processed.

3. The Company's Engineer shall have power to:

a) Reduce the rates at which payments shall be made if the quality of work although acceptable is not upto the required standard set forth in the OIL Standard Specifications which have been perused and fully understood by the Contractor.

b) Order the Contractor to remove any inferior material from the site and to demolish or rectify any work of inferior workmanship, failing which the Company's Engineer may arrange for any such work to be demolished or rectified by any other means at the Contractor's expenses.

c) Order the Contractor to remove or replace any workman who he (The Engineer) considers incompetent or unsuitable; the Engineer's opinion as to the competence and suitability of any workman engaged by the Contractor shall be final and binding on the Contractor.

d) Issue to the Contractor from time to time during the progress of the work such further drawings and instructions as shall be necessary for the purpose of proper and adequate execution and maintenance of the works and the Contractor shall carry out and be bound by the same.

e) Order deviations in Part II and III of this Contract. All such deviation orders shall be in writing and shall show the financial effect, if any, of such deviation and whether any extra time is to be allowed. The rates to be applied for such Deviation Order shall be the same for those appearing in Company's Schedule of Rate in force on the date of issue of such Deviation Order, to which the contractor has no objection.

4. The Contractor shall have no claim against the company in respect of any work which may be withdrawn but only for work actually completed under this contract. During the actual execution of the contract, if any, additional items (deviated items) are required, which are not covered in the tender, payments of such items shall be made at the current OIL schedule of rates. In case of positive variation in quantity of any item from the quantity mentioned in the schedule of work during the actual execution of work, the Contractor will have to carryout the positive varied quantity at the contract rate, or Internally estimated rate, whichever is lower.

5. The Company reserves the right to cancel this Contract at any time upon full payment of work done and the value of the materials collected by the contractor for permanent incorporation in the work under this contract particularly for execution of this contract upto the date of cancellation of the Contract. The valuation of the work done and the materials collected shall be estimated by the company's Engineer in presence of the contractor. The Contractor shall have no claim to any further payment whatsoever. The valuation would be carried out exparte if Contractor fails to turn up despite reasonable notice which will be binding on the Contractor.

6. The Contractor hereby undertakes to indemnify the Company against all claims which may arise under the under noted Acts :-

- i) The Mines Act.
- ii) The Minimum Wages Act, 1948.
- iii) The Workman's Compensation Act, 1923.
- iv) The Payment of wages Act, 1963.
- v) The Payment of Bonus Act, 1965.
- vi) The Contract Labour (Regulation & Abolition) Act, 1970 and the rules framed thereunder.
- vii) Employees Pension Scheme,1995.
- viii) Inter-State Migrant (Regulation of Employment and Condition of Service) Act. 1979.
- ix) The Employees Provident Fund and Miscellaneous Provisions Act, 1952.
- x) AGST Act.
- xi) Service Tax Act.

or any other Acts or Statute not here in above specifically mentioned having bearing over engagement of workers directly or indirectly for execution of work. The Contractor shall not make the Company liable to reimburse the Contractor for the statutory increase in the wage rates of the Contract Labour appointed by the Contractor. Such Statutory increase in the wage rates of Contract Labour shall be borne by the contractor.

7. The Contractor shall clear away all rubbish and surplus material from the site on completion of work and shall leave the site clean and tidy.

8. The Contractor must complete the work within 18 weeks of the written order to commence work. During the currency of the job, the work progress must be commensurate with the time elapsed. In the event of any delay on the contractor's part, he/she will be liable to pay to the company liquidated damages at the rate of 1/2% (Half p.c) per week of the contract price of the item(s) delayed in completion and the maximum value of the liquidated damage will be 15% (fifteen p.c) of the contract price of the item(s) delayed provided the item(s)

delayed are not critical for commissioning and final utilization of the work. If, however, the item(s) delayed in completion are critical for commissioning and final utilisation of the work then the contractor will be liable to pay liquidated damages by way of penalty at the rate of 1/2% (Half percent) per week of delay of the total contract cost subject to a maximum of 15% (fifteen percent) of total contract cost.

The Head(Civil)'s certificate as to the criticality or otherwise of an item shall be final.

The payment of liquidated damages/penalty may be reduced or waived at the sole discretion of the Company whose decision in this regard will be final.

In the event of there being undue delay in execution of the Contract, the Company reserves the right to cancel the Contract and / or levy such additional damages as it deems fit based on the actual loss suffered by the company attributable to such delay. The company's decision in this regard shall be final.

9. In order to promote, safeguard and facilitate the general operational economic in the interest of the Company during the continuance of this contract the Contractor hereby agrees and undertakes not to take any direct or indirect interest and or support, assist, maintain or help any person or persons engaged in antisocial activities, demonstration, riots, or in any agitation prejudicial to the Company's interest and any such event taking shape or form at any place of the Company's works or and its neighbourhood.

10. The tendered all-inclusive Price (i.e. the Contract price) is Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_

\_\_\_\_\_ only.) but the Company shall pay the Contractor only for actual work done at the all inclusive rates set down in the Schedule of work part II of this Contract.

On account payment may be made, not oftener than monthly, upto the amount of 90% (ninty percent) of the value of work done. Final payment will be made only after satisfactory completion of the work. Such final payment shall be based on the work actually done allowing for deviations and any deductions and the measurement shall be checked and certified correct by the Company's Engineer before any such final payment is made.

11. The contractor employing 20 (twenty) or more workmen on any day preceding 12 months shall be required to obtain requisite licence at his cost from the appropriate Licensing Officer before undertaking any Contract work. The Contractor shall also observe the rules & regulations framed under the Contract Labour (Regulation & Abolition) Act.

12. Wages shall be paid by the Contractor to the workmen directly without any intervention of any Jamadars or Thekadars and that the Contractor shall ensure that no amount by way of commission or otherwise be deducted/ recovered by the Jamadar from the wages of the workmen.

13. The Company for any reason whatsoever and of which the company shall be sole judge may terminate this Contract with a 24 hours notice in writing to the Contractor and in the event of Company's so doing the clause 5 here of shall prevail and the accounts between the parties will be in accordance therewith finalised.

14. The Contractor will not be allowed to construct any structure (for storage / housing purpose) with thatch, bamboo or any other inflammable materials within any company's fenced area.

15. The Contractor shall ensure that all men engaged by him/her are provided with appropriate protective clothing and safety wear in accordance with regulation 89(a) and 89(b) in the Oil mines Regulations 1984. The Company's representative shall not allow/accept those men who are not provided with the same.

16. All Statutory taxes levied by the Central and State Government or any other competent authority from time to time will be borne by Contractor and the amount of the contract specified in the contract is inclusive of all tax liabilities. However, any subsequent increase in such statutory taxes after bid opening day will be borne by the Company. Similarly if there is any decrease in such statutory taxes after bid opening, the Company shall recover the decreased amount of such taxes from the contractor.

17. The Contractor shall deploy local persons in all works.

18. The Contractor shall not engage minor labour below 18(eighteen) years of age under any circumstances.

19. The Contractor and his/her workmen shall strictly observe the rules and regulations as per Mines Act. (latest editions).

20. Special Conditions

a) The amount of retention money shall be released after 6(six) months from the date of issue of completion certificate from concerned department.

b) The contractor will be required to allow OIL Officials to inspect the work site and documents in respect of the workers' payment.

c) Contractor(s) whosoever is liable to be covered under the P.F. Act and contract cost is inclusive of P.F., must ensure strict compliance of provisions of Provident Fund and Miscellaneous Provisions Act, 1952 in addition to the various Acts mentioned elsewhere in this contract. Any contractor found violating these provisions will render themselves disqualified from any future tendering. As per terms of the contract, if applicable, the Contractor must deposit Provident Fund Contribution (covering Employee's & Employer's share) with the competent authority monthly under their direct code. The Contractor shall be required to submit documentary evidence of deposit of P.F. Contribution to the Company. In case of failure to provide such documentary evidence, the Company reserves the right to withhold the amount equivalent to 12% P.F. Contribution on wage component.

d) In case P.F. is not included in the contract cost and later on required to be deposited by the Contractor, the same will be reimbursed on production of documentary evidence of depositing the same to the authority concerned. 12% P.F. will be applicable on the wage component of the contract cost.

Based on contractor's declaration regarding P.F. & Wage component in last page of part-II, the same will be incorporated in the contract.

e) All safety precautions to be maintained by the Contractor at his own cost as per safety rules and regulations.

f) The Contractor shall use pump if needed for dewatering of pit while excavation for which no extra payment will be made.

g) The Contractor shall have to work during rainy seasons also.

h) Watch and ward, loss or damage to Company's property, theft and other incidental charges shall be Contractor's responsibility.

i) Efficient workmen to be engaged by the Contractor.

j) The Contractor's representative should report to Engineer-in-charge on all working day's at 7.00 A.M. and 3.00 P.M. for instructions.

k) Materials if rejected should be removed from site within 48(forty- eight) hours of rejection, failing which the Company reserves the right to get the rejected materials removed at the risk and cost of the Contractor.

l) The Company reserves the right to get the part or whole work complete at the risk and cost of the Contractor if he fails to complete the work within the stipulated time without any valid reason. The Company's decision shall be final and binding on the Contractor.

m) The Contractor shall obtain labour clearance within 7(seven) days of signing the Contract.

n) Water that may accumulate on the site during progress of the works or in trenches and excavations from other than accepted risks shall be removed from the site to entire satisfaction of the Engineer-in-charge and at the Contractor's expense.

o) The Contractor shall be in a position to execute 2(two) locations simultaneously.

p) If required, the Contractor shall have to work in two shifts for which no extra payment will be admissible

to him/them.

q) If needed water and electricity will have to be arranged by the Contractor at his own cost.

r) The Contractor and his workmen are to be strictly observed the safety precautionary rules as per Mines Act (Latest edition) while executing the work.

s) The Contractor shall have to provide temporary latrine facilities in all the entire work site for use of their workmen during progress of work.

t) The contractor himself ( the signatory of the contract ) must visit the site at least twice in a week as fixed for taking necessary instruction from the Engineer-in charge.

u) The program of works to be submitted in the form of Bar Chart within 3 days of receipt of work order. work. twice in a week for necessary technical guidance and advices from Engineer- in-charge or site-in-charge.

21. SPECIAL INSTRUCTION

The contractor must quote considering the prevailing minimum Labour wage rate for each day of work. The Contract cost is based on minimum wage of 0.00 ( ).

22. ARBITRATION :

Any dispute under this contract will be settled through Arbitration as per Indian Arbitration and Conciliation Act, 1996.

Place of Arbitration : DULIAJAN .

23. FORCE MAJEURE :

Force Majeure (exemption) Clause of the International Chamber of Commerce (ICC Publication No. 421) is hereby incorporated in this contract.

24. LB. VERIFICATION REPORT AND SECURITY REVIEW :

Contractor will be required to submit the verification report to ascertain character and antecedents from the Civil Administration towards the persons engaged under this contract to the Head of the user Department before engagement.

25. In case of any doubt or dispute as to the interpretation of any clause herein contained, the decision of the Company's Engineer shall be final and binding on the contractor.

IN WITNESS whereof the parties hereunto set their hands seals the day and year first written above :-

SIGNED & DELIVERED FOR AND ON BEHALF OF

-----  
(Signature of Contractor or his legal Attorney)

-----

----- by the hand

-----  
(Full Name of Signatory)

of -----  
its Partner/Legal Attorney

-----  
(Seal of Contractor's Firm)

And in presence of

-----

Date : \_\_\_\_\_

SIGNED & DELIVERED FOR & ON  
BEHALF OF OIL INDIA LIMITED

Date\_\_\_\_\_

-----  
(Signature of witness)

-----  
(Full Name of Signatory)

Address:

-----

-----  
(Signature of Acceptor)

Designation \_\_\_\_\_

OIL INDIA LIMITED  
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Contracts, Duliajan

Tender No. DCC5452L08

Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
GROUP A						
SECTION A						
Labour supervision and related transport wherever applicable						
10	Earth cutting for foundation trenches, depth & lift not exceeding one metre including trimming sides, dressing & leveling the bottom surface, disposal of spoil upto 30m and bailing out water where necessary in ordinary earth.	Cubic meter	122.000	43.72		
20	Earth filling in 150 mm layers, consolidating each layer by ramming and without watering using earth previously cut from a distance upto 30m away with lift, if any, not exceeding 2m.	Cubic meter	69.000	48.15		
30	Dressing & levelling the ground surface including removing grass & undergrowth with necessary cutting & filling earth, if any, upto 150mm. depth including disposal of rubbish, lead upto 50 m outside of periphery in all kinds of soils.	Square meter	850.000	3.56		
40	Collecting / excavating sand, soil, silt, ordinary earth from any source, load into lorries, transport it to distant place of work including procuring earth and laying in layer of 150mm thickness and dry	Cubic meter	229.000	142.94		

Contractor

1

Company

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Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
50	ramming, profile properly made for taking measurement, including all measurable lead upto 30m and lift as required. (The contractor shall be responsible for all formalities of supply of earth such as purchase of land including royalties, monopoly / other statutory taxes as required from any distance.) Cement concrete work (hand mixed) in foundation and floor including screening of aggregates, mixing, laying and ramming for proportion of mix 1:3:6 and including casting floors in panels, where required and as directed and including curing for quantities exceeding one cubic metre. Aggregates : broken stone 18mm - 10mm	Cubic meter	47.000	1,674.84		
60	Cement concrete work ( hand mixed) in DPC including screening of aggregates, mixing, laying & ramming for proportion of mix 1:2:4 & including mixing Cico Powder @ 3% of cement including curing for quantities less than 1 cum Aggregates : broken stone	Cubic meter	1.000	1,902.84		

Contractor

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Company

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Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
70	12mm - 6mm Cement concrete work (hand mixed) including screening of aggregates, mixing, laying and ramming for proportion of mix 1:4:8 and including curing for quantities exceeding one cubic metre.	Cubic meter	3.500	1,663.61		
80	Aggregates : broken stone 25mm - 12mm Cement concrete work (hand mixed) in R.C.C. (prop. of mix 1:2:4) upto a height / depth of 4.00m from G.L. excluding shuttering & reinforcement but including provision of all scaffolding for lift involved and including curing (for quantity exceeding one cubic metre)	Cubic meter	45.000	1,629.05		
90	Aggregates : broken stone 25mm - 12mm Brick work in cement mortar with mix 1:5, upto plinth level, including necessary soaking of bricks, raking out joints and curing etc. complete	Cubic meter	52.000	2,330.16		
100	Brick work in cement mortar with mix 1:5 beyond plinth level and upto 4.00m height including raking out joints and curing, making and removing	Cubic meter	52.000	2,413.85		

Contractor

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Company

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Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
110	scaffolding, staging or working platform, where necessary. 13mm thick cement sand plaster of prop. 1:3 trowel smooth finished on all jobs with staging where necessary and curing, hacking old surface, rounding off corners etc. complete upto a height of 4.00m.	Square meter	643.000	69.36		
120	13mm thick cement sand plaster of prop. 1:3 sponge finished on all jobs with staging where necessary and curing, hacking old surface, rounding off corners etc. complete upto a height of 4.00m.	Square meter	961.000	46.50		
130	Cement plastered skirting 25mm thick in prop. 1:3 with plain / neat cement finish over whole area, including curing complete.	Square meter	36.000	125.04		
140	Erecting CGI sheet (10` / 24G) roof / wall on plane apex / arch roof (straight work) on steel purlins (with 'J' and pipe hooks, bitumen washer etc), holes punched from inside complete as directed including cutting of sheets where necessary (upto 8.00m height)	Square meter	545.000	335.33		
150	Erecting GI ridging (24G) on	Meter	49.000	235.26		

Contractor

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Company

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Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
160	steel purlin by 'J' and pipe hooks, washers, bitumen washer etc. Supplying and fixing M.S. Angle (40 x 40 x 6 mm) door frame to brick wall for single leaf door including cement concrete block for hold fasts and cutting brick work where necessary. Size of door - 1.00 M x 2.10 M	each	21.000	903.98		
170	Supplying and fixing metal glazed window frame of M.S. Z-section (20x25x3mm) on brick wall including cement concrete blocks for holdfasts and cutting brick wall where necessary and fitting, fixing including providing latches and catches etc. complete. Size of window - 0.98 M x 1.18 M.	each	26.000	1,322.53		
180	Supplying & fixing metal glazed ventilator frame of M.S. Z-section (20x25x3mm) with lugs on brick wall including cement concrete blocks for holdfasts & cutting brick wall where necessary & fitting, fixing complete. Size of ventilator - 0.98 M x 0.30 M.	each	43.000	392.88		
190	Laying Brick Flat Soling	Square meter	214.000	176.14		

Contractor

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Company

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Tender No. DCC5452L08

Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
200	(75mm thick) including grading the base & spreading 25mm thick sand bed at bottom and grouting soling with cement mortar (prop. 1:5) (With First Class Bricks) Hanging single leaf door shutters (32mm thick Block Board) on readymade steel frame including fitting hinges, tower bolts, stay hook etc. Size of door 1.00 M x 2.10 M	each	21.000	3,326.99		
210	Fixing glass panes (3mm thick clear), for small size (upto 1300 sq. cm) on metal window / ventilator frame with glazing pins and putty.	Square meter	41.000	491.47		
220	Making, fixing and striking timber shuttering for concrete work. Job including fixing bracing and necessary props, runners and base supports as per instructions etc. All bracing, runners, base supports and props are part of contractor's accessories for which no separate payment will be made, but including supply of wire nails etc.	Square meter	464.000	160.00		
230	Dressed timber work by thoroughly dressing / planing both sides of timber and edges, making	Cubic decimeter	505.000	22.62		

Contractor

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Company

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
Contracts, Duliajan

Tender No. DCC5452L08

Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
240	<p>joints by grooving and nailing, screwing and fixing in required size complete.</p> <p>Straightening, cleaning, cutting and bending to proper shape and length MS / TS reinforcement bars for R.C.C. work and placing in proper position as per details by binding with annealed black wire with cover blocks, supports, chairs, spacers etc. ready for laying concrete as directed including making and placing of C.C. blocks.</p>	Quintal	47.000	3,871.45		
250	Cutting I.R.C. fabric sheet (75mm mess, 6 G strand) by using chisel and hammer.	Meter	104.000	23.17		
260	Supplying and fixing I.R.C. fabric (75mm sq. mess, 5mm Ø strand) to metal glazed window / ventilator frames by spot welding	Square meter	43.000	583.22		
270	Supplying & erecting fabricated light steel work (weight less than 15 Kg per M length) all bolted connections upto 8.00m height by using chain pulley block, (gin pole and other equipments to be supplied by contractor) including lifting of materials	Tonnes	5.000	51,089.92		

Contractor

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OIL INDIA LIMITED  
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Contracts, Duliajan

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Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
280	& staging as required. Making box type ceiling ventilators (size upto 1.20m x 1.20m x 0.23m high) by dressing planing all sides of 75mm x 50mm timber scantling used for framing and cutting chicken mesh wire to required size for fixing on all four vertical surfaces of the box by tightening, nailing and by fixing with dressed timber strips of size 50mm x 13mm over all timber frames over net and fixing the cover (horizontal surface) with ceiling material by nailing, screwing and fixing the four ends by using 50mm x 13mm timber strips by nailing / screwing as applicable and placing the ventilator properly in position over the ceiling opening complete as directed including supply of all necessary materials.	each	3.000	1,389.50		
290	Dressing and planing one side of 75mm x 50mm timber scantling, making timber frame grooving and jointing by nailing and using required cut pieces in joints in proper level and fitting	Square meter  for ceiling by	234.000	405.57		

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Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
300	asbestos sheet ceiling by screwing in position on the bottom dressed side of timber frame in proper level and making timber strips by dressing and planing 50mm x 13mm size timber and fitting dressed timber strips in straight lines over the joints of asbestos sheet and in frames by screwing in panels not exceeding 1.44 sq. m.	Square meter	218.000	20.92		
310	Wire brushing, scrapping, brooming, cleaning, removing all dust, dirt, mortar drops, loose materials etc. from the surface of steel work and applying one coat of primer over steel work at any height including making all necessary scaffolding etc. Surface shall be free grease, efflorescence and these should removed prior to painting.	Square meter	218.000	43.74		
	Wire brushing, scrapping, brooming, cleaning, removing all dust, dirt, mortar drops, loose materials etc. from the surface of steel work and applying two coats of black enamel paint over steel work at any height to give an even shade					

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Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
320	including making necessary scaffoldings. Surface shall be free from grease, efflorescence & these should be removed prior to painting. White washing on wall, three coats at any height to give an even shade including thoroughly brooming and cleaning the surface to remove all dust, dirt, mortar drops, foreign materials etc. (One coat consists of white washing the surface in one direction and then leaving the surface to dry and applying the white washing in right angle to previous direction to get one even shade).	Square meter	736.000	12.80		
330	White washing ceiling and painting timber strips, two coats describe at any height to give an even shade after thoroughly brooming and cleaning the surface of all dust, dirt, foreign materials etc. including making necessary scaffolding	Square meter	234.000	14.22		
340	Varnishing timber-work including preparing surface (i.e. sand papering, filling holes with putty etc.) two coats to give an even shade at any	Square meter	46.000	53.06		

Contractor

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Company

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
Contracts, Duliajan

Tender No. DCC5452L08

Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
350	height including making scaffolding. Applying Robbiacem or Snowcem, two coats on wall to give an even shade, including thoroughly brushing the surface to remove all dust, dirt, foreign materials, mortar drops , loose materials, providing necessary scaffolding working platform and curing etc. complete. Robbiacem or Snowcem should be of approved shade.	Square meter	182.000	39.72		
360	Wire brushing, cleaning and applying two coats of white enamel paint to XPM / IRC sheet on both sides at any height including making scaffolding.	Square meter	41.000	30.63		
370	Supplying, fitting, fixing white glazed vitreous China wash basin including M.S. brackets 12mm dia. C.P. screw down, 75mm Nose pillar taps, 32mm dia C.P. waste pipe with fitting C.P. chain, C.P. bottle trap and 40/50mm dia. G.I. waste pipe, cleaning eyes water proof and making all connections finishing in all complete as directed.  Wash hand basin should be of	each  plug and	2.000	841.80		

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Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
380	size 22`` x 16`` of reputed make. Cement brick work (in prop. 1 cement : 6 sand) for trapezoidal section drain of top width 525mm x bottom width 225mm x 150mm height, bricks laid flat over 25mm thick bedding (1 cement : 8 sand) and 13mm thick neat finish on inside plaster (1 cement : 3 sand) and in top edges curving, rounding etc. including necessary excavation to required size, dressing, grading, ramming and levelling and curing complete.	Meter	148.000	192.26		
390	Supplying, fitting, fixing approved quality water closet with 'P' or 'S' trap complete as directed including cutting and making good to the walls and floor. Water Closet of reputed make.	each	3.000	786.05		
400	Supplying, laying, jointing of approved quality earthenware pipe of 100mm diameter in trenches, maintaining proper slope and alignments as per drawing, specification and jointing of pipes with spun yarn soaked in CEMENT SLURRY & cement mortar	Meter	20.000	154.51		

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Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
	1:2 complete. (Quantity of earthwork will be measured and paid separately).					
410	Excavating trenches in ordinary soil for laying soil lines / pipes etc. upto 1m deep, bottom properly graded, levelled to required gradient with light ramming & bailing out water where necessary and depositing soil as directed.	Cubic meter	3.000	39.70		
420	Refilling trenches for soil/pipe lines, consolidating by ramming using previously cut earth from distance upto 30m away.	Cubic meter	3.000	28.16		
430	Construction of standard junction box for single unit type latrine (minimum clear size 215mm length of both ends x 400mm length of one side and height equal to plinth height of the building) with 115 thick brick wall in cement mortar (In prop. 1 cement : 5 sand) with proper jointing to brick work in plinth of building and necessary C.C. work (1 cement : 3 sand : 6 stone chips) in the bottom for draining facilities and in the top surface of brick wall for holding slab	each	3.000	507.08		

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Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
	and keeping proper inlet and outlet holes for soil lines including neat cement plaster (in prop. 1 cement : 3 sand) both inside and outside with provision of minimum 50mm thick R.C.C. (1 cement : 2 sand : 4 stone chips) slab cover (minimum size 325mm x 450mm) using XPM sheet including straightening, cutting, placing in position of XPM sheet and placing already cast slab cover in grooves at the top surface of brick work for single unit type latrine including fitting vent pipe with necessary clamps etc. including curing complete in all respects.	the				
440	Making cement concrete foot rest (in prop. 1 cement : 2 sand : 4 stone chips) for latrine (size 300mm x 125mm x 40mm thick) and trowelled to a smooth, neat concrete chequered finish plaster (In prop. 1 cement : 4 sand) including curing etc. complete.	Pair	3.000	58.30		
450	Earth cutting for foundation trenches, depth & lift not exceeding one metre including trimming	Cubic meter	10.500	43.72		

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OIL INDIA LIMITED  
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Contracts, Duliajan

Tender No. DCC5452108

Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
460	sides, dressing & leveling the bottom surface, disposal of spoil upto 30m and bailing out water where necessary in ordinary earth. Extra for earthcutting for every additional 30cm depth / lift or part thereof of earth cutting beyond the first one metre but additional depth upto two metres only.	Cubic meter	2.500	5.94		
470	Laying in position pre-cast R.C.C. slabs over drain etc. for thickness above 40mm upto 75mm including carriage upto 30m from place of laying, preparation of surface and repairing defects if any.	Square meter	6.500	42.43		
480	Supplying, fitting & fixing low down flushing cistern with all internal fittings, cistern brackets complete with C.P. flush pipe / bend for connecting with W/C panas directed and specified including cutting and making good to the walls, posts, floors etc. where required.	Set	3.000	984.03		
490	Laying, fitting and fixing 20mm dia. galvd.pipe including fitting, fixing and making threading of pipes where required and fitting, fixing valves line fitting etc. as	Meter	40.000	138.11		

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OIL INDIA LIMITED  
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Contracts, Duliajan

Tender No. DCC5452L08

Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
	directed for permanent work including testing of pipe line complete including supply of pipes	,clamps etc..				
500	Pipes of reputed make. Laying, fitting and fixing 15mm dia. galvd.pipe including fitting, fixing and making threading of pipes where required and fitting, fixing valves line fitting etc. as directed including testing of pipe line complete including supply of pipes	Meter	40.000	104.50		
		for permanent work				
		,clamps etc..				
510	Pipes of reputed make. Laying, fitting and fixing 20mm dia. black steel pipe including fitting, fixing and making threading of pipes where required and fitting, fixing valves line fitting etc. as directed for permanent work including testing of pipe line complete including supply of pipes	Meter	40.000	111.77		
		,clamps etc..				
520	Pipes of reputed make. Laying, fitting and fixing 15mm dia. black steel including fitting, fixing and making threading of pipes where required and	Meter	40.000	102.58		

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OIL INDIA LIMITED  
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Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
	fitting, fixing valves line fitting etc. as directed for permanent work including testing of pipe line complete including supply of pipes	,clamps etc..				
530	Pipes of reputed make. Fitting & fixing C.P. shower rose & bib / pillar cock in supply point including supply of materials.	each	12.000	245.73		
540	Shower rose, pillar / bib cock of reputed make. Providing new connection to cistern including checking all the accessories and adjusting the same properly complete.	each	3.000	48.33		
550	Fitting / fixing manifold for gas Chullah including necessary clamping the assemblies properly complete including supply of all necessary fittings.	each	2.000	344.65		
560	Fitting and fixing gas burner (ring) including fixing valve, bend, nipple, etc. complete including supply of all necessary materials.	each	4.000	264.99		
Total of SECTION A Rs. _____						
SECTION C						
Transport Only						
10	Collecting all kinds of	Tonne per Kilometre	400.000	18.80		

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Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
20	materials from Company's godown or any other Company's restricted area, load into trucks and transport it to distant place of work site more than 5.00 km away but less than 8.00 km, off laod at the place of delivery. (The contractor shall be responsible for all types of formalities to collect formal entry pass to enter inside the restricted area as well as exit from the same area.) Transporting all kinds of materials on Km basis for distances in excess of 8 Km.	Kilometer	185.000	11.56		

Total of SECTION C Rs. \_\_\_\_\_

Total of GROUP A Rs. \_\_\_\_\_

N.B.-Company's rate include 8.8% AGST & Labour rates based on minimum labour wage of 0.00

OIL INDIA LIMITED  
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Tender No. DCC5452L08

Part II - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Works	Unit	Qty	Internal Rates per unit (Rs)	Contractor's quoted Rates per unit (Figs & Words) (Rs)	Amount (Rs)
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Total of all Groups Rs. \_\_\_\_\_

Bidders are requested to fill up the following :

- 1) Whether 12% P.F. on the wage component is included in the total quoted cost \_\_\_\_\_ - Included / Not included
- 2) Wage component for Civil Part is \_\_\_\_\_ % and for Electrical Part is \_\_\_\_\_ %.
- 3) The Contractor must quote considering the prevailing minimum labour wage rate for each day of work as Rs. 0.00 only.

Note : The above two information will have to furnished by the bidder. In case of non-furnishing the same, the tender(s) will be evaluated as mentioned below :-

(a) If information against (1) is furnished in an ambiguous manner (i.e. both the options are ticked/cut or in any other manner) or not furnished, such tenders will be evaluated after loading 12% P.F. on the declared wage component of the bidder(s).

(b) If information against (2) is not furnished, such tender(s) will be evaluated considering the wage component as per wage component of \_\_\_\_\_ % on Civil part & \_\_\_\_\_ % on Electrical Part.

(c) The bids will be evaluated/compared after loading 12% P.F. on the declared wage components, wherever applicable.

(d) Offers not furnished in the above format as per instruction given shall summarily be rejected.

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
Contracts, Duliajan

**WORKS CONTRACT**

Particular Specifications and Instructions

Tender No.: DCC5452L08

- 
- 1) ALL SAFETY MEASURES ARE TO BE ADOPTED BY THE CONTRACTOR WHILE EXECUTING THE WORK.
  - 2) WATER FOR PREPARING CONCRETE / MORTAR MIX, CURING AND DRINKING WATER FOR WORKPERSONS IS TO BE ARRANGED BY THE CONTRACTOR AT HIS OWN COST.
  - 3) WATCH AND WARD OF MATERIALS (CEMENT) SUPPLIED BY THE COMPANY FOR EXECUTING THE WORK IS CONTRACTOR'S RESPONSIBILITY. THE CONTRACTOR MUST CONSTRUCT A GODOWN AT THE SITE OF WORK FOR STORAGE OF CEMENT AT HIS OWN RISK AND COST FOR WHICH NO EXTRA PAYMENT WILL BE MADE.

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
Contracts, Duliajan

### WORKS CONTRACT

#### Schedule of company's Plants, Materials and Equipments

Tender No.: DCC5452L08

a) SCHEDULE OF MATERIALS AVAILABLE AT THE COMPANY'S STORES/STOCK PILES for permanent incorporation in works and

b) SCHEDULE OF COMPANY'S PLANTS AND EQUIPMENTS for use in the execution of work

i) Materials:- Cement.

Remarks: Cement will be issued free of cost from Company's Stores at Duliajan.

NB: All empty cement bags must be returned to Materials Godown Duliajan failing which a sum of Rs.8/- (Rupees Eight only) per bag will be recovered from the Contractor's bill.

ii) Plants and Equipments: - Nil

Remarks: Nil

NOTE:-

1. The Contractor is to arrange transport of the above materials to site of work and for safety thereof for which no extra payment will be made.
2. If the materials listed above are not available suitable substitute will be provided by the Company and Contractor shall incorporate the same in the works without extra cost.
3. Containers must be returned to Company in good condition.
4. Plants and equipments issued to Contractor must be under proper watch so that no part is pilfered. These must be handled only by Company's operators. Contractor shall be responsible for any loss or damage to these plants and equipment while these are under his/their custody.
5. Cement issued to Contractor by the Company is meant only for the specific Company work relating to the Contract. However, if any quantity of Cement is left over from the quantities issued for any reason whatsoever, on the completion / cancellation / termination of the Contract the same shall have to be returned to the Company in full within one week of completion/cancellation of the work failing which the matter will be referred to appropriate Govt. authorities for legal action as well as realization of the Cement.
6. All other materials issue to the Contractor by the Company if subsequently found to be in excess of the actual requirement will have to be returned by the Contractor within two weeks of completion of the work failing which the cost of all such materials will be recovered from the Contractor at double the value of materials without any reference to him.

To  
 EXECUTIVE DIRECTOR(SS)  
 Oil India Limited  
 DULIAJAN

SUB:SAFETY MEASURES  
Tender No : DCC5452L08

Description of work/service :

CONSTRUCTION OF SECURITY BARRACK AND GODOWN FOR CIVIL ENGINEERING DEPARTMENT AT BHOGPARA OCS INCLUDING SUPPLY OF ALL MATERIALS EXCEPT CEMENT.

Sir,

We hereby confirm that we have fully understood the safety measures to be adopted during execution of the above contract and that the same have been explained to us by the concerned authorities. We also give the following assurances.

a) Only experienced and competent persons shall be engaged by us for carrying out work under the said contract.

b) The names of the authorised persons who would be supervising the jobs on day to day basis from our end are the following

i) \_\_\_\_\_

ii) \_\_\_\_\_

iii) \_\_\_\_\_

The above personnel are fully familiar with the nature of jobs assigned and safety precautions required.

c) Due notice would be given for any change of personnel under item(b) above.

d) We hereby accept the responsibility for the safety of all the personnel engaged by us and for the safety of the Company's personnel and property involved during the course of our working under this contract. We would ensure that all the provisions under the Oil Mines Regulations,1984 and other safety rules related to execution of our work would be strictly followed by our personnel. Any violation pointed out by the Company's Engineers would be rectified forthwith or the work suspended till such time the rectification is completed by us and all expenditure towards this would be on our account.

e) We confirm that all persons engaged by us would be provided with the necessary Safety Gears at our cost.

f) All losses caused due to inadequate safety measures or lack of supervision on our part would be fully compensated by us and the Company will not be responsible for any lapses on our part in this regard.

(Seal)

Yours Faithfully

Date\_\_\_\_\_

M/s\_\_\_\_\_

CONTRACTOR  
 FOR & ON BEHALF OF