

## ANNEXURE-IA

Tender No& Date : SDG8226P11 DATED 26.05.2010

Bidding Type : **SINGLE STAGE TWO BID SYSTEM**

Bid Closing on : As mentioned in Basic data of E-tender

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Performance Guarantee : Applicable

**OIL INDIA LIMITED invites Global tenders for items detailed below**

### **AA. TECHNICAL SPECIFICATIONS WITH QUANTITY**

SLNO	MATERIAL DESCRIPTION & MATERIAL CODE NO.	QUANTITY	UNIT
10 ----- 85052121	<p>Sodium Formate - An environmental friendly, non-corrosive organic brine to use as weighing agent in drilling fluids, workover fluids, completion fluids/packer fluids in oilfield operations.</p> <p>The material should have the following specifications :</p> <p>1. Physical State : The material should be in the form of white granules or crystalline free flowing white powder free from lumps and other impurities. The material should be easily soluble in water.</p> <p>2. Purity as Sodium Formate, percent by mass, minimum : 95%, minimum</p> <p>3. Moisture Content : 1.00% maximum</p> <p>4. Organic impurities, percent by mass, Maximum : 4.00</p> <p>5. Volatile matter, percent by mass, maximum : 4.00</p> <p>6. Matter insoluble in water, percent by mass, maximum : Nil</p> <p>7. Sulphate content : Nil</p> <p>8. Chloride Content : Nil</p> <p>9. Iron Content, ppm, max. : 10</p> <p>10. Packing : The material should be packed in moisture proofed HDPE bag with insert of polythene bag or in multiply paper bags (6 ply) and should be strong enough to withstand rigours of transit and storage. Net weight : 50 Kgs per bag</p>	20,000	BAG

## **BB. BID REJECTION CRITERIA ( BRC)**

**IN ADDITION TO BEC/BRC AS PER SECTION D OF GENERAL TERMS AND CONDITIONS FOR GLOBAL TENDER ( MM/GLOBAL/E-01/2005), FOLLOWING BEC/BRC SHALL BE APPLICABLE.**

(i) The bidder should be preferably a manufacturer. In case the bidder is not a manufacturer, he should be an authorized representative / dealer / supplier of the product of manufacturer. The authorized representative / dealer / supplier should produce authority letter in original from its manufacturer along with the bid. Such authority letter should be valid for the entire period of execution of the order.

(ii) The manufacturer should have at least 3 years of manufacturing experiences of Sodium Formate with supply record of minimum one order of 2000 bags of Sodium Formate to various companies / Oil and gas specific companies. For this purpose the period reckoned shall be the period prior to the date of opening of the techno-commercial bid. Documentary evidences in support of above supply should be submitted alongwith the technical bid. OIL reserves the rights to verify the same.

(iii) The bidder should submit tender sample of the product in duplicate ( i.e 2 samples) within the Bid Closing date and time. The bid should also accompany test report in original of their latest manufactured product. The report should also include the testing procedure of the parameters indicated in the product specification. Bid without tender samples will be rejected.

(iv) The quantity of each tender sample should be ½ kg minimum.

(v) The tender sample will be evaluated in OIL's laboratory as per OIL's tender specification for acceptance.

(vi) The bidder (manufacturer / its authorized representative) must produce quality assurance certificate that the offered product will be of same quality / standard as the tender sample submitted along with the bid.

(vii) The manufactured product should be strictly as per OIL's specification provided along with the bid.

(viii) Bidder shall submit a copy of Material Safety Data Sheet of the quoted product along with the bid.

(ix) The material should be supplied in the original packing of the manufacturer with markings conforming to the tender specification.

**(x) OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide [Annexure XII](#) of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid**

### **CC . Standard Note :**

**1.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the "TECHNICAL" and "COMMERCIAL" bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The Technical Bid is to be submitted as per Scope of Work & Technical Specification of the tender and Commercial bid as per the [Online Commercial Bid format](#).**

**2.0 In Technical Bid opening, only Collaboration Folder ( C folder ) will be opened. Therefore, the bidder should ensure that Technical bid is uploaded in the c-Folder link (collaboration link) under Un-priced Bid Tab Page only. [No price should be given in above C folder, otherwise the offer will be rejected](#). Please go through the help document in detail before uploading the document.**

**3.0 The original bid security ( Amount is mentioned above and also in Basic Data of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Collaboration folder as per clause 9.8 of Section A General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005).**

**4.0 COMMERCIAL BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TECHNICALLY ACCEPTABLE. THE TECHNICALLY ACCEPTABLE BIDDERS WILL BE INFORMED BEFORE OPENING OF THE "COMMERCIAL BID" OR "REVERSE AUCTION" ( IF APPLICABLE)**

5.0 OIL reserves the right to allow Small Scale Sectors registered with NSIC purchase preference facility as admissible as per existing Government Policy. The bidders are requested to check the latest position on the subject on their own and OIL does not accept any liability whatsoever, on this account.

6.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

**7.0 Price should be maintained in the “online price schedule” only. The price quoted in the “online price schedule” will only be considered.**

**8.0 All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate, will be liable for rejection.**

9.0 The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Custom Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005 in the C folder along with MM/GLOBAL/01/2005

10.0 TENTATIVE DELIVERY REQUIRED IS AS UNDER:

**@ 2000 bags per month from April'2011. Bidder to confirm the same while quoting.**

**11.0 The Integrity Pact is applicable against this tender. Therefore, please refer the clause (x) under para BB (BID REJECTION / BID EVALUATION CRITERIA)**. The name of the OIL's Independent External Monitors at present are as under :

- (I) SHRI N. GOPALASWAMI, I.A.S ( Retd) ,
- (II) SHRI RAMESH CHANDRA AGARWAL , IPS( Retd)

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