



OIL INDIA LIMITED

(A Govt. Of India Enterprise)

MATERIALS DEPARTMENT

P.O. DULIAJAN – 786602, DIST. : DIBRUGARH, ASSAM

Ref: MM / 24 / 351

Date : 27.05.08

Subject: Request for confirmation for the applicability of the Micro, Small and Medium Enterprises Development Act.2006.

Micro, Small and Medium Enterprises Development Act, 2006 has been introduced w.e.f. 02.10.2006. Following are the relevant Provisions of the Act which are brought to your kind attention.

- 1 The act is applicable in respect of enterprise engaged in Manufacture/Production of goods (pertaining to an industry specified in Industries Development & Regulation Act, 1951) or engaged in providing or rendering of services;
- 2 Such enterprises are required to file the information Memorandum with such authorities and in such manner as prescribed under the said Act.
- 3 The definition of the enterprise as specified by the Act is as follows :

Type of Enterprise	Manufacturing Industry – Investment in Plant & Machinery	Service Industry Investment in equipments.
Micro Enterprise	Not exceeding Rs. 25 lakhs	Not exceeding Rs. 10 lakhs
Small Enterprise	More than Rs. 25 lakhs up to Rs. 5 crores.	More than Rs. 10 lakhs upto Rs. 2 crores.
Medium Enterprise	More than Rs.5 crores up to Rs.10 crores	More than Rs. 2 crores upto Rs. 5 crores.

We therefore request you to download this format and fill in the ‘CONFIRMATION’ portion given below and return the entire sheet to MATERIALS DEPARTMENT, OIL INDIA LIMITED, P.O. DULIAJAN -786 602, DIST. DIBRUGARH, ASSAM before June 16, 2008 superscribing the above reference in the envelope . Kindly note that in case the reply is not received by the above mentioned date, it will be presumed that the organization is not a micro, small or medium enterprises as per the provision of the above Act.

CONFIRMATION

- 1 We confirm that the provisions of the said Act are applicable to us and our Organization falls under the definition of a [] – Micro Enterprise, b [] – small Enterprise, c [] Medium enterprise as per document/certificate enclosed.
- 2 [] none of the provision of Act is applicable to us.
- 3 P.O. No.(if any) _____
- 4 Copy of valid certificate for proof of being Micro/Small/Medium Enterprises to be enclosed.

(Please put a tick in the box [] against the appropriate clause mentioned above.)

Date-----

Place-----

(Signature)

Name of the person -----

Designation -----

Name of the firm -----

Vendor Code of the firm (if any) -----

Seal of the firm -----