

OIL INDIA LIMITED

DULIAJAN

EXPRESSION OF INTEREST

(EOI) NO. EOI/INDIGENOUS/O/600/2021-22

DESCRIPTION: EOI for Empanelment of Vendors for Services for Installation, dismantling and maintenance of Topman Emergency Escape Device (TEED) and Fall Prevention Device (FPD) in OIL's Drilling and Workover Rigs for a period of 03 (three) years.

1.0 PREAMBLE:

OIL INDIA LIMITED (OIL), a Government of India Enterprise under the Ministry of Petroleum and Natural Gas, is a premier up-stream Oil Company engaged in the business of Exploration, Production & Transportation of Crude Oil & Natural Gas as well as production of LPG. Its Field Head Quarter (FHQ) is at Duliajan Dibrugarh, Assam, India and Corporate office is in Noida, UP, India. OIL has its operating fields in upper Assam. Over last decade OIL has ventured in different parts of globe and currently spanned over nine overseas countries. Its operations are largely based in the north-eastern parts of India particularly in Assam, Arunachal Pradesh and Mizoram etc. but have also extended its activities in different parts of India and abroad.

In connection with its ongoing exploration & production activities in the State of Assam and Arunachal Pradesh Fields, OIL intends to invite Expression of Interests (EOIs) from Vendor(s)/ Service Providers meeting the pre-qualification criteria as mentioned below for empanelment of vendors for Services for Installation, dismantling and maintenance of Topman Emergency Escape Device (TEED) and Fall Prevention Device (FPD) in Drilling and Workover Rigs.

2.0 TECHNICAL WRITE-UP ABOUT TOPMAN EMERGENCY ESCAPE DEVICE (TEED) & FALL PREVENTION DEVICE (FPD) INFORMATION:

2.1 TEEDs are Single seater for workover rigs and Twin seater for drilling rigs. The brake system includes manual brake and centrifugal auto braking. Spring-loaded stopper arrangement is provided at the ground landing point. Fall prevention Device is counter balancing type in Drilling rigs and single rope type in workover rigs. The OEM of TEED & FPD is M/s Electrobuilt.

2.2 RIG INFORMATION:

Drilling Rig: VFD (2000HP) 2 no, BHEL E3000(1), BHEL E2000(1), BHEL E1400(6) and Drillemc MR 6000 (1) Total 11 Nos

Workover Rig: RG A -E (5 NOS); DM1- 4 (4 NOS); BHEL A & C (2 NOS); M1-(1) TOTAL 12 NOS.

2.3 Fulfilling Statutory Requirement

Emergency escape device for Oil Mines is governed by Regulation 38 of OMR 2017 (Oil Mines Regulation). The statutory standard for emergency escape device used in oil mines is DGMS Circular No: DGMS (Legis.) Circular No 01 of 2018 dated 22.03.2018. The clause no 5.5 under clause 5.0 (Responsibilities of Owner, Agent and Manager(User)) states as follows:

Quote:

“ The user shall also have the responsibility to get the valid test reports / certificates from the manufacturer while purchasing and using the emergency escape device in the oil mines.

“

Unquote:

The compliance of above statutory guideline will require proper installation as per guidelines of OEM and inspection, maintenance, calibration & certification by OEM. Bidder has to arrange for and ensure calibrated / certified installation in every new location by OEM.

3.0 SCOPE OF TEED AND FPD SERVICES:

The Service Provider is required to provide the following services described herein:

3.1 Installation of and Repair: Installation of Topman Emergency Escape Device (TEED) and Fall Prevention Device (FPD) at in each Rig sites in Drilling and Workover Rigs. This will include running repair and breakdown maintenance of TEED & FPD and certify fitness for use. During initial installation, a live demonstration to rig crew shall be provided. Calibration of centrifugal brake will be done if required.

3.2 Dismantling: Dismantling / rig down of TEED & FPD as required

3.3 Scheduled Maintenance: Visit to wellsite every 20 days and carry out periodic maintenance. The scheduled maintenance will also include calibration of centrifugal brake of Topman Emergency Escape device (TEED). A live demonstration to rig crew shall be conducted. A competent person from contractor shall inspect every part of emergency escape device, braking system as per the inspection and maintenance guidelines of original equipment manufacturer. A certificate / record of every inspection shall be maintained / issued by the person carrying out inspection / maintenance in compliance with statutory guidelines of OMR-17 (Oil Mines Regulations, 2017).

4.0 PRE QUALIFYING CRITERIA: Service providers interested to participate in the EOI should fulfill the following condition:

4.1 **Technical Criteria:** The Bidder should be a service provider / Firm having in-house capability to provide overall service of Installation, dismantling and maintenance of Topman Emergency Escape Device (TEED) and Fall Prevention Device (FPD) in Drilling and Workover Rigs with experienced manpower and with necessary supports during the last 07 (seven) years to be reckoned from the date of publication of the EOI.

4.2 DOCUMENTS TO BE SUBMITTED: The following documents shall be submitted with the EOI in support of experience:

- (i) Details of contracts executed in last 7 years including Client contact details should be provided as per Annexure-I.
- (ii) Documentary evidence of job experience as stated above should be in the form of photocopies of Letter of Intent/Letter of Allotment / Work-order/ Contract Document along with satisfactory Completion Certificate(s) or any other documents establishing the experience credentials.

Job Completion Certificate should have following:

- a. Gross value of job done
- b. Nature of job done and Work order no./Contract no.
- c. Contract period and date of completion
- d. Any other document(s) which can substantiate the experience.

Failure to provide any of the listed documents or information with requisite proof(s) shall negatively affect the qualification to participate in the EOI. Notwithstanding the submission of this documentation, OIL is neither committed nor obliged to include any party in the tender list or award any form of contract to any participant.

4.3 Financial Criteria:

4.3.1 The Service Provider/Contractor/Vendor shall have an Annual financial turnover of minimum **Rs 16,85,940.00** during any of the preceding 03 (three) financial/accounting years reckoned from the original EOI publication date.

4.3.2 Net worth of Service Provider/Contractor/Vendor must be positive for preceding financial/accounting year. In case of consortium companies, net worth of individual consortium member should be positive for the preceding financial/accounting year.

4.3.3 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original EOI closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial /accounting year will be considered. However, the vendor has to submit an affidavit/undertaking certifying that the Balance Sheet/Financial Statements for the financial year (as the case may be) has actually not been audited as on the date of publication of the EOI as per format.

5.0 Documentation: The Service Provider/Contractor/Vendor must furnish the following documents as part of their EOI in support of fulfilling all the above pre-qualifying criteria, failing which the EOI shall be rejected.

(a) Pursuant to Clause No. 4.1 above, a Statement to be furnished by the Vendor in a tabular form as per **Annexure-A** and copies of corresponding contracts/ work orders and completion certificates/ payment certificates thereof issued by client(s) to be enclosed.

(b) The service provider has to submit any one of the following documents along with the EOI for Annual Turnover & Net worth of last Three (3) years preceding the scheduled closing date of this EOI:

i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **ANNEXURE-B**

OR

ii) Audited Balance Sheet along with Profit & Loss account.

Note: In case the Audited Balance Sheet and Profit Loss Account submitted along with the EOI are in currencies other than INR, the Vendors/Contractors/Service Providers shall have to convert the figures in equivalent INR considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA Certificate is to be submitted by the Service Provider/ Contractor/ Vendor regarding converted figures in equivalent INR.

6.0 SUBMISSION OF EOI:

6.1 The interested parties shall submit the EOI along with the following details:

EOI No: EOI/O/600/2020-2021

Description: EOI for Empanelment of Vendors for Services for installation, dismantling and maintenance of Topman Emergency Escape Device (TEED) and Fall Prevention Device (FPD) in OIL's Drilling and Workover Rigs

Experience of the firm:

- A. Name of the party:
- B. Contact details:
- C. List of successful jobs:

Sl. No.	Client Name	Year	Type of jobs carried out	Project Quantity and Cost

6.2 Interested parties meeting the pre-qualifying criteria as above are invited to submit their EOI at our e-mail id: eoicontracts@oilindia.in or bintymasharma@oilindia.in within **15 days from the date of publication up to 15:00 Hrs (IST)**, followed by hard copies of the same through courier/post superscribing "**Expression of Interest (EOI) NO. EOI/INDIGENOUS/O/600/2020-21 Services for Installation, dismantling and maintenance of Topman Emergency Escape Device (TEED) and Fall Prevention Device (FPD) in OIL's Drilling and Workover Rigs within 16.12.2021**" at the following address:

**GM-CONTRACTS(HoD)
CONTRACTS DEPARTMENT
OIL INDIA LIMITED
P.O. DULIAJAN-786602**

DIST. DIBRUGARH, ASSAM, INDIA

6.3 The offer(s) may also be uploaded in Parties' FTP server / File sharing website (portal) and the link(s) may be provided to us at our e-mail within above specified period.

6.4 The offer(s) should have clear indication whether the same meet the Pre-qualifying criteria.

6.5 OIL reserves the right to (a) accept or reject any / all offers submitted by parties (b) cancel the process at any time without any liability and assigning any reason thereof.

7.0 For clarifications, if any, the interested party may contract the following email addresses:

- a. ssgogoi@oilindia.in
- b. njgoswami@oilindia.in

ANNEXURE-A

Experience Statement of Vendor/Service Provider

Experience of providing services as mentioned in 4.1 during the last 07 (Seven) years proceeding to the scheduled closing date of this EOI.

Sl. No	Contract No.	Name & contact details of client	Place of Operation	Details of Services carried out	Start date of contract	End date of contract
1						
2						
3						
4						
5						

N.B: Please add rows & extra sheets if required.

Signature & Name of personnel:

Seal of Bidder

Name of Vendor:

ANNEXURE – B

CERTIFICATE OF ANNUAL TURNOVER & NET WORTH

TO BE ISSUED BY PRACTISING **CHARTERED ACCOUNTANTS' FIRM** ON THEIR
LETTER HEAD

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statements of M/s..... (Name of the Vendors/Contractors/Service Providers) for the last three (3) completed accounting years upto**(as the case may be)** are correct.

YEAR	TURN OVER In INR (Rs.) Crores/ US \$ Million)	NET WORTH In INR (Rs.) Crores/ US \$ Million)

*Rate of Conversion (if used any): USD 1.00 = INR.....

Place:

Date:

Seal:

Membership No. :

Registration Code:

Signature