

**OIL INDIA LIMITED**  
**(A Govt. of India Enterprise)**  
**P.O. Duliajan-786 602(Assam)**

**Sub: - Expression of Interest (EOI)**

**1.0 OIL INDIA LTD (OIL)**, a premier public sector undertaking of Govt. of India engaged in drilling, exploration & transportation of hydrocarbons invites applications from reputed and established Civil Engineering firms/contractors meeting requisite criteria for empanelment of contractors for executing civil Engineering work as per the scope of work mentioned below.

**Scope of Work:**

**Construction of approach road, bridges, providing cross drainage works, construction of drilling plinth , CC/RCC foundations for drilling outfit, construction of effluent pits including maintenance of roads, construction & maintenance of camp sites/buildings and other ancillary work etc. for drilling locations in NELP block in the State of Mizoram.**

**2.0** Interested firms/contractor shall have to fulfill following requirements and shall have to submit necessary documents as mentioned below along with their application for pre qualification for aforesaid work.

**a)** Experience of having undertaken similar works in mountainous terrain like Mizoram with CPWD, Railways, State PWD, MES and ONGCL or any other Government/ public sector organizations. The minimum value of such jobs executed in last 5 years ending 31<sup>st</sup> March, 2010 should be as follows:

(i) One similar completed work of value not less than Rupees 8(eight) Crore only.

Or

(ii)Two similar completed works of each value not less than Rupees 5(Five) Crore only.

Or

(iii)Three similar completed works of each value not less than Rupees 4(four) Crore only.

(Similar work means construction of road or site preparation on hilly/mountainous terrain)

. The applicant must submit necessary certificates in original from appropriate authorities i.e. Executive engineer or higher authority for Govt. organizations and Chief Engineer/Chief Manager or higher authority for Public Sector undertaking in support of satisfactory completion of the job(s). Further, photocopies (duly attested) of Letter of Intent, Letter of Allotment, against each job(s) must also be submitted along with the application.

b) The contractor/firm must provide details of minimum quantities of the following items of work executed year wise in last five years ending 31-03-2010 as per the attached format-II. Necessary documentary evidence in this regard has to be submitted along with the application. Based on the quantity of work executed visa-vis actual requirement at site, OIL may decide on issuance of tender document among the empanelled firm/contractor

Item of work

1. Earth work
2. GSB
3. WBM
4. RCC
5. Bituminous Premix

c) The average annual financial turnover of the firm/contractor during the last three (3) years, ending 31<sup>st</sup> March, 2009 **must not be less than Rs 300 Lakhs** (Rupee Three Hundred lakhs only) in all classes of civil engineering works only. The applicant must submit copies of audited balance sheet or certificates from chartered/cost accountant indicating the code number along with Profit & Loss account.

d) The firm / contractor must have sound financial standing and must submit documentary evidence of sound financial standing from any nationalized bank along with Bank Account number. The firm / contractor has to authorize OIL to seek reference in this regard from the banker issuing the documentary evidence.

e) The firm / contractor must own in their/his or her name the following minimum number of plants & equipment in good condition with maximum vintage of 5 (five) years on the last date of submitting the EOI. Copies of necessary documents for evidence of ownership like valid registration certificate, purchase document of the said plants & equipment shall be enclosed along with the application (Format IV)

SI No	Type of Equipment	Minimum Requirement (in Nos.)	Minimum Capacity
1	Bulldozer	2	D 50
2	Excavator	2	90 HP
3	Vibratory roller	1	8T
4	Tendem/ smooth wheeled roller	2	8 T
5	Tripper/Damper(Truck)	6	5 Cum
6	Water tanker	1	6 KI
7	Air Compressor	1	350 cfm
8	Portable concrete mixture	2	

In addition to the above Vehicles/equipment, the contractor/firm must produce necessary undertaking, in the form of court affidavit from the owners for providing services of the following minimum Nos. of vehicle/equipments in good running condition.

Bulldozer (min. D-50)	1 No
Excavator-	2 No
Dumper-	4 No
Road Roller (Vibratory)	1 No
Pile driver	1 Set

f) The firm/ contractor must submit a list of key personnel employed along with their bio-data in the attached format (V) along with the application. The minimum requirement of key personnel available with the firm shall be as below:

SI No	Personnel	Min Qualification	No. Of personnel
1	Project Manager	B E ( Civil) + 5 Yrs Experience	1 No
2	Site Engineer	Diploma in Civil + 5 Yrs. Experience	1 No
3	Survey Engineer	Diploma in Civil + 3 yrs Experience	1 No

g) The firm / contractor must submit information regarding involvement in any litigation, current or during last 5(five) years along with name(s) of parties concerned and other details of the dispute.

h) The firm / contractor must submit PAN and PF code number issued by appropriate Govt. authority.

i) The firm / contractor must submit VAT registration number issued by appropriate Govt. authority.

j) The firm / contractor must be registered with competent authority of Central Excise & Customs, Govt. of India, for Service Tax

**Note:**

- i) All the copies of document submitted along with the application should be clear & legible and duly attested by appropriate authority with official seal and also signed by the applicant.
- ii) OIL INDIA LIMITED reserves the right to reject any or all application without assigning any reason thereof
- iii) OIL INDIA LIMITED reserves the right to physically check the original documents/certificate, copies of which are submitted along with the application
- iv) OIL registered contractors providing similar services also need to apply with documentary evidence of executing such work.
- v) OIL INDIA LIMITED reserves the right to curtail/ enhance the scope of the work stated above or cancel, if required, without assigning any reason thereof.
- vi) The application indicating the applicant's name/ address and telephone/mobile number with the details of information as mentioned above should reach

**General Manager (NEF)**  
**NEF Project**  
**OIL INDIA LIMITED**  
**Duliajan-786602, Assam, India**  
Ph: 91-374-2800405/2801799, Fax: 91-074-2801799,  
Email: [nef@oilindia.in](mailto:nef@oilindia.in) Website: [www.oil-india.com](http://www.oil-india.com)

**on or before 15.00 Hrs. (IST) on 20<sup>th</sup> April, 2010.**

If however the above date happens to be a Holiday/ Bandh, it will be received up to the next working day till the same time. Application may be sent by post. However, for the delay in receipt or non-receipt of the same, Oil India Ltd will not be responsible

- vii) The firm / contractor at their own should visit and examine the probable sites of work and its surroundings and obtain all information that may be necessary for execution of work prior to Submitting application for pre- qualification. Necessary information regarding the probable sites of work may be obtained from office of GM(NEF), Oil India Ltd, Duliajan, Assam
- viii) The eligible applicants may be empanelled initially for a period of 2 years for issuance of tender papers for execution of aforesaid works. The period of empanelment may be further extended at the discretion of OIL.
- ix) OIL INDIA LIMITED reserves the right to invite bid through press or otherwise notwithstanding the above empanelment.
- x) The firm / contractor must certify that all the information and documents provided in the application are true and correct.

(K K Nath)  
**General Manager (NEF)**  
**Oil India Ltd.**  
**Duliajan-786602**  
**Assam**

**Format-I**

**(Details of work performed in last 5(five) years ending 31-03-2010)**

Project Name	Client *	Description of work (including place & state)	Contract No	Value of Contract	Date of issue of Work order	Stipulated period of completion	Actual date of completion *	Remarks Reasons for delay

\*Attach certificate(S) from appropriate authority

**Format-II**

**(Quantity of work executed in Last 5(Five) years ending 31-03-2010)**

Year	Name of Project/ Work	Client	Quantity of work executed					Remarks (Refer Contract No)
			Earth Work (Cum)	GSB (Cum)	WBM (Cum)	RCC (Cum)	Bituminous Premix (m2)	

**Format-III**

**(Existing Commitment and Ongoing works)**

Project Name	Client *	Description of work	Contract No	Value of Contract	Date of issue of Work order	Value of work executed*	Place & state	Remarks ( Expected date of completion)

\*Attach certificate(S) from appropriate authority

**Format-IV**

**(List of equipment owned by the firm / contractor)**

Item of Equipment	Capacity	Nos	Age/ Condition	Remark

\*Attach document(s) showing proof of ownership

**Format-V**

**(List of key personnel employed by the firm/contractor)**

Position	Name	Qualification	Years of experience	Remark

**Format-VI**

**(Information on Litigation history in which firm / contractor is involved)**

Other party(ies)	Client	Cause of Dispute	Amount Involved	Remark Showing present status

**Format for Bank Certificate**

This is to certify that M/S /Shri .....is a reputed firm/contractor with good financial standing. In case of award of any civil engineering contract by Oil India Ltd in Mizoram, we shall be able to provide over draft /credit facilities to the extent of Rs..... to meet their working capital required for executing the said work.

Sd/-  
Designation  
Name & Address of the bank