

OIL INDIA LIMITED
(A Government of India Enterprise)
Duliajan – 786 602, Assam

OIL INDIA LIMITED, a Navratna Public Sector Undertaking engaged in Exploration, Production and Transportation of crude oil, natural gas and manufacture of LPG with its field Headquarters at Duliajan, Dist. – Dibrugarh, Assam invites applications from Indian Nationals, to fill up the following posts:

SL NO	POST NAME & POST CODE	PROJECTED VACANCIES*	GRADE	SCALE OF PAY (₹)	POST QUALIFICATION RELEVANT EXPERIENCE AS ON 01.08.2011 (in years)	**AGE LIMIT (IN YRS) AS ON 01.08.2011	EDUCATIONAL QUALIFICATION	MINIMUM MARKS IN QUALIFICATION
1	Senior Fire Service Engineer PERS:SFSE:2011:06	3	C	₹ 32900-58000	5***	32	BE/B Tech in Fire Engineering/Fire & Safety Engineering	65%
2	Fire Service Engineer PERS:FSE:2011:07		B	₹ 24900-50500	2***	27	BE/B Tech in Fire Engineering/Fire & Safety Engineering	65%

(*) The number of vacancies are subject to change if required.

(**) Age limit is relaxable by 05 (five) years in case of SC/ST candidates, 03 (three) years in case of OBC(Non Creamy Layer) and 10 (ten) years in case of candidates belonging to Persons with Disabilities (PWD) category.

(***) The candidates must have post qualification relevant experience in a PSU/Large Private Sector Organization and must have good knowledge of Indian and International standards and statutes relating to fire safety.

Job Profile for the posts: Observance of the provisions of the Act, Regulations and Orders made there under concerning to Fire Fighting measures. Ensure safe and effective operation of all the fire fighting equipment and testing. Updating contingency plans for fire like situations. Exercise general supervision and coordination during control and extinguishment of any fire and its effective tackling. Check promptness of response during mock drills, its deficiencies and effective tactics.

GENERAL CONDITIONS:

- Approximate total emoluments in Grade 'B' at minimum of scale will be around ₹ 60000 pm. In addition to the basic pay & DA, other benefits include HRA or Company leased/owned accommodation, Leave encashment, free medical benefits for self & dependents, Gratuity/PF, House Building Loan, Vehicle Loan, Computer Loan, Group Insurance, etc, as per rules of the company.
- Approximate total emoluments in Grade 'C' at minimum of scale will be around ₹ 70000 pm. In addition to the basic pay & DA, other benefits include HRA or Company leased/owned accommodation, Leave encashment, free medical benefits for self & dependents, Gratuity/PF, House Building Loan, Vehicle Loan, Computer Loan, Group Insurance, etc, as per rules of the company.
- Only Indian Nationals can apply for the above posts.
- Candidates applying for the above positions must have passed the prescribed qualifications through full time courses from a recognized Institute/University and approved by AICTE.
- The prescribed qualifications are minimum and mere possession of the same does not entitle candidates to be called for written test/interview. Only short listed candidate will be notified for selection tests.
- Where the number of applications received in response to the advertisement is very large and it will not be convenient or possible for the Company to call all the candidates for selection tests, the Company at its discretion may restrict the number of candidates to reasonable limit by raising the minimum eligible standards/or relax age/experience criteria in otherwise suitable cases.

The candidates should, therefore, mention all the qualifications and experience in the relevant field over and above the minimum qualifications and should enclose attested copies (attested by Gazetted Officer) of the certificates including mark sheets in support thereof.

- Selection for posts will be based on Written Test, Group Discussion (GD), Viva-Voce and Medical Examination.

- Reservation/relaxations for SC/ST/OBC/PWD are as per Government Directives. Candidates belonging to SC/ST/OBC category should enclose a copy of Caste/Tribe certificate in the prescribed format issued by the Competent Authority. Candidates belonging to PWD category should also enclose a proof of the same issued by the Competent Authority.
- The categories of disability for which reservation will be applicable for PWD category candidates in identified posts are :
 - Blindness or low vision;
 - Hearing impairment;
 - Locomotor disability or cerebral palsy
- Persons with 40% or more disability only would be eligible for the benefit of reservation to PWD category against identified posts only.
- Incomplete applications will be summarily rejected. For instance applications received without the attested copies (attested by Gazetted Officer) of relevant testimonials of age, caste, experience, mark sheets etc. will be rejected.
- Applications received after the last date of submission will neither be entertained nor returned.
- Candidates called for the selection tests will be paid to and fro II tier AC TRAIN FARE (except Rajdhani Express) as may be admissible, from the declared nearest railway station up to Guwahati, subject to production of tickets. However, for to and fro travel within the North Eastern region and from Kolkata to Guwahati, air fare will be paid on production of proof of travel by air.
- Candidates applying for more than one post must apply separately for each post.
- Canvassing in any form will result in cancellation of the candidature. Any dispute with regard to the recruitment against this advertisement will be jurisdiction of Dibrugarh District Court only.
- For any queries please contact us at pers@oilindia.in

HOW TO APPLY:

Candidates fulfilling the above criteria may take a print out of the application form given below and fill up the form in capital letters. The completed application form along with a recent passport size photograph enclosing attested copies (attested by Gazetted Officer) of certificates and mark sheets in support of qualification, age, caste, experience etc. should be sent by ordinary post only to HEAD - PERSONNEL, OIL INDIA LIMITED, DULIAJAN – 786602, ASSAM latest by **20.08.2011**. OIL shall not be responsible for any postal delay.

The envelope must be super scribed in the top left corner with the **Post Code** applied for. Candidates employed in Govt./Semi Govt./PSU should route their applications through proper channel or produce '**No Objection Certificate**' at the time of interview.

The last date of receiving the application is **20.08.2011**

OIL INDIA LIMITED Application Form

Post Name: _____



1 POST CODE :

2 FIRST NAME :

3 LAST NAME :

4 GENDER (Please tick) : Male Female

5 DATE OF BIRTH (DD/MM/YYYY) :

6 FATHER'S NAME :

7 NATIONALITY :

8 STATE OF DOMICILE :

9 MARITAL STATUS (Please tick) : Married Unmarried

10 CATEGORY (Please tick) : SC ST OBC(NCL) GEN

11 WHETHER PHYSICALLY CHALLENGED (Please tick) : Yes No

12 IF YES PERCENTAGE OF DISABILITY %

12a EDUCATIONAL QUALIFICATION

Qualification (as required for the post)	Percentage of Marks *	Passing Year	Institute / University

* DO NOT ROUND OFF

13 *EXPERIENCE

Name of the Organization & Address	Period of Employment	Post held	Pay scale	Salary drawn	Nature of duties

* Attach separate sheet, if necessary.

14 ADDRESS FOR COMMUNICATION :

PIN CODE :

15 NEAREST RAILWAY STN (For TA purpose) :

16 Email id (mandatory) :

17 Telephone Number :

I hereby declare that the particulars stated in the application form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed. In case any of the information is found to be false, incorrect and misleading at any stage, I shall have no claim against cancellation of my candidature and/or taking other legal action as deemed fit by OIL.

Date : _____

Signature of the candidate

- Enclosures:
1. Educational qualification certificates & Mark Sheets.
 2. Age certificate.
 3. Caste/Tribe certificate (if applicable)
 4. Disability certificate in case of person with disability (if applicable).
 5. Experience certificate.