



OIL INDIA LIMITED (OIL), a Navratna Public Sector Undertaking is the pioneering and second-largest national upstream Oil and Gas Company with a pan Indian presence and growing global footprint. OIL is all set to conquer newer horizons of all-round growth and excellence. It is engaged in Exploration, Production and Transportation of crude oil, natural gas and manufacture of LPG with its field Headquarters at Duliajan, Dist. – Dibrugarh, Assam.

2.0 Oil India Limited intends to hire Health Safety Environment (HSE) officer for its on-land operation at KG Basin Project, Kakinada, Andhra Pradesh on contractual basis purely for temporary requirement. The contract would be for a minimum period of six months, extendable by another six months term, for a maximum period of one year depending upon requirement and the performance of the individual.

3.0 Candidates meeting the following criteria may appear with original mark sheets, certificates and photocopies of the same and 2 passport size photographs for a **walk in interview for engagement on contract basis:**

Post	Age limit as on 12.08.2013	Post Qualification Experience (in years) as on 12.08.2013 (#)	No. of post
HSE Officer on Contract	32 Years	5	1

# 5 Years of working experience in exploration & production facilities i.e. Oil & Gas Well Drilling; HSE management system; knowledge of OMR, OISD and other statutory regulations; ability to write clear and comprehensive HSE procedures, emergency response and HSE management documents.

4.0 Educational Qualifications:

Graduate Degree in Science/ Engineering/Technology/ Occupational Safety or related discipline from a recognized institute with a recognized professional qualification in HSE Management. Other things being equal candidates having professional safety accreditation(s) will get preference.

5.0 Responsibilities & Job Requirements

- Conduct the jobs related to security risk management matters in order to comprehend the existing HSE policies, Code of Conduct and SOP.
- Prepare risk management SOP to ensure the effective action on risk prevention and mitigation as per OIL's standard.
- Perform the risk analysis by identifying and defining the risks and evaluating the impact and developing consequent action.

- Implement the preventive and curative action related to threats from internal and external parties to mitigate the impact of the risks (related to the company data & asset).
- Interpret safety regulations and company standards, and provide Safety support for Drilling, Production, Cased Hole and Construction field operations.
- Assist in the development and implementation of safety programs at the field level, including initial and annual evaluations and approvals, periodic safety reviews and orientations.
- Regular inspection of oil and gas wells for compliance with OMR, OISD, State and Company rules, regulations, and guidelines.
- Participate in incident investigations, reviews and support the preparation of relevant documentation using root cause methodologies.
- Practice and reinforce safe work practices through behavioral observation process and by coordinating and conducting EH&S observation training for company and contract employees.
- Compile and maintain safety statistics, analyze incident data for trends and prepare advisory or alert communications.
- Support and provide leadership for case management of all type of injuries.
- Implementation, coordination and documentation of EH&S required training.
- Participate and/or Lead Team(s) in developing, improving, and executing programs that align with company scorecard goals.
- Offer innovative solutions to solve difficult issues and lead employees and contractors to work in a safe team environment.
- Preparation of statutory and non statutory reports.

6.0 Remuneration:

A consolidated contract fee of ₹ 70,000/- plus ₹ 7,000/- as accommodation allowance and ₹ 1,500/- as medical allowance will be paid per month.

7.0 Leave:

The selected candidates shall be entitled for 15 days paid leave every six months which can be availed to a maximum of 5 days at a time.

8.0 Date of walk-in interview

Date	Interview time	Venue
12/08/2013	08:00 am to 01:00 pm	11-4-7, 3rd floor Nookamma Temple Street, Ramarao Pet, Kakinada, Andhra Pradesh- 533 004

9.0 General Conditions:

- No TA/ DA will be paid to the candidates for appearing in the interview.
- The engagement will not confer any right for regularization in OIL.
- The candidates should have command over the local language of Andhra Pradesh as well as English.
- The candidates should be of sound health and has to provide a fitness certificate from a Govt. registered medical practitioner at the time of joining in the prescribed format.
- Any dispute with regard to the recruitment against this advertisement will be under the jurisdiction of Dibrugarh District Court only.

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